Layout Application - Final Approval Letter

Roc No: 01/2025-2026 **Date:** 11/7/25 1:01 PM

From:

Village Panchayat

Pottalpudur

To :

Tmt. S.Meeral Beevi,
3/69A,Pallivasal North street,
Muthaliarpatti,
Pottalpudur
Tenkasi - 627 423.

Online Application Number: R7C62XJQ

Sir/ Madam,

Sub :

Residential Layout –- Pottalpudur PanchayatDistrict Town and Country Planning office - Non Planning Area - Tenkasi District - Tenkasi Taluk - Kadayam Panchayat Union - Pottalpudur Panchayat - Ayan Pottalpudur Village – S.F.No.110/1 - an extent of 5600 sqm (1.38 Acres) - Technical clearance issued - forwarded for further action - Reg.

Ref :

1.Applicant Tmt.S.Meeral Beevi online Application No. R7C62XJQ dated 29.08.2025
2.District Town and country planning Office, Tenkasi District Letter No. R7C62XJQ (Road pattern issued on dated: 25.09.2025).
3. The joint Director, Agricultural Department, Tenkasi letter No.Ni4/7666/2025 Dated.15.09.2025
4.Circular from the Director of Town and Country Planning, Roc.No 19799 / 2020, Dated: 24.12.2020
5. Applicant Tmt.S.Meeral Beevi online Application No. R7C62XJQ Dated:06.10.2025. (Gift deed document no.4827/2025, dated: 29.09.2025).
6.G.O.138, Housing and Urban Development Department, Dated: 04.06.2004
7.G.O.79, Housing and Urban Development Department, Dated: 04.05.2017.
8.G.O.18, Municipal Administration and Water Supply Department , Dated:04.02.2019 and G.O.16 Municipal Administration and Water Supply Department , dated: 31.01.2020.
9.G.O.141, Housing and Urban Development Department, Dated: 23.09.2020
10.G.O.181, Housing and Urban Development Department, Dated: 09.12.2020

11.Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
12.Circular from the Commissioner of Town and Country Planning, letter No.13686/2017/LA1, Dated:08.09.2017.
13.Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated:07.01.2022
14. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 14.10.2019
15.Demand payment Request Letter R7C62XJQ Dated:10.10.2025 (requiring payment of Centage Fee, Sub division Fee ,Development fee).
16. Applicant Tmt.S.Meeral Beevi online Application No. R7C62XJQ Dated: 13.10.2025 (Payment of Centage Fee, Sub division Fee , Development fees)

Body:

With reference to the 1st Cited letter, applicant has requested for the approval of residential layout in Tenkasi District, Tenkasi
Taluk,
Pottalpudur Panchayat,Ayan Pottalpudur Village,S.F.No.110/1 - an extent of 5600 sqm (1.38 Acres). In the continuation, with reference to the 2nd cited letter, road pattern for residential layout has been issued by the District
office on
25.09.2025. Further, the Applicant Tmt.S.Meeral Beevi has gift deeded the road, road splay areas and Public Purpose to the
local body
through Doc.No.4827/2025 on 29.09.2025. Hence, this residential layout has been approved with below conditions

1.As per the condition, the layout has been approved and approved number issued as L.P/TDTCP No-SWP/ 61 /2025 and
enclosed with 2 set
of original maps and gift deeded documents has been forwarded with it for further action
2.Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office
immediately as per
Condition no.9 (b).
3.After the approval of the local body. It is requested to send the approved residential layout map to the concerned registration
department
office and land survey department for information and appropriate action
4.It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders
5.As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Tahsildar to update in
Tamilnilam
website Special Conditions
Special Conditions
1.a) With reference to the 8th cited and 10th cited letter, if the located site lies in the Municipal/ Corporation areas: Collecting the
necessary
fees including the charges for providing amenities like roads, storm water drains and street lights from the applicants After
collecting the
necessary fees the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the
applicant(s)
directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning
authority
along with the permit of local body to the applicant (s) directly, only after ensuring that the applicant lays tar roads, provide other
amenities
like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the
standards
specified by the local body
2.With reference to the 11th cited and 12th cited letter, the concern local body must issue

the final approval After transfer of
earmarked road,
park areas S.F.No sub-division in favour concern local body.
3.The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have
approved the Tamil
Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or
invite persons to
purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after
registering the
Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by
TNRERA
4.As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been
requested
to collect Rs.1000 as scrutiny fee for each plots. And under rule 9 concerned local body should collect the 3% Market Land Value
as Land
conversation charges, before issuing the final approval
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land
Use Conversion Charges-27
Non Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709)
5.According to the Circular No. 12544/14 / CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning
Department has
not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant's
entitlement to
development is verified in the documents submitted with the applicant's application (lease deed, sale deed, gift deed, etc) Any
person
wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute
arises
individual rights over it, they can settle it before the appropriate competent court. The Directorate of Town and Country Planning
Department
is not the right organization to decide this
6.As per TNCDBR-2019 the following fee and charges are collected as follows:
Copy To:
1. Tmt. S.Meeral Beevi,
3/69A,Pallivasal North street,
Muthaliarpatti,
Pottalpudur
Tenkasi - 627 423.
2. Tamil Nadu Real Estate Regulatory Authority (TNRERA),
No.1A, 1st Floor, Gandhi Irwin Bridge Road,
Egmore, Chennai - 600 008.
3. The Sub – Registrar,
Kadayam Sub-Registrar Office,
Tenkasi.
4. Assistant Director,
Survey Land Records,
Tenkasi.
5. The Tahsildar,
Tenkasi Taluk Office,
Tenkasi.

Village

Signature Not Verified

Signed by: Village Panchayat President
Location:Tenkasi
Date:2025.11.07 13:01:42