

## Layout Application - Final Approval Letter



Roc No: 01/2026

Date: 5/29/26 11:22 AM

From:

Village Panchayat

Mottur Panchayat office

To :

1. Mr. M. R. Balaji,  
No: 4, 4th Main Road,  
Tamilnadu Housing Board Flats,  
Walajah Town/Taluk,  
Ranipet District – 632513.

Online Application Number: WG0YPUQ1  
2. Mr. K. Rajinikanth,  
No: 914, Othavada Street,  
Periya Thagarakuppam Village,  
Sengadu Post,  
Walajah Taluk,  
Ranipet District – 602105.

3. Mr. K. Nagappan,  
No: 62/57, Lalapettai Thethu Street,  
Walajah Town/Taluk,  
Ranipet District – 632513.

4. Mr. G. Anand,  
No: 7, Gramani Street,  
Walajah Town/Taluk,  
Ranipet District – 632513

Sir/ Madam,

Sub :

Residential Layout in Non Planning Area (Village Panchayat) - District Town and Country Planning Office,  
Ranipet District –  
Ranipet District – Walajah Taluk – Walajah Panchayat Union – Mottur Panchayat – Sengadu Village -  
Survey Number: 224/2B2,  
224/3B1B, 226/4A and 226/4B – Site Extent: 1.49 Acres or 6045.00 Sq.m – Planning Permission issued -

Ref :

1. On 02.03.2026, Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand Online Application Form were received through Online Application Number: WG0YPUQ1.

2. The Assistant Director, District Town and Country Planning Office, Ranipet had issued Road pattern vide Letter No: RPT/WG0YPUQ1/62062/2026/TCP on 20.03.2026.

3. The Joint Director, Agriculture Department, Ranipet District had issued Dry Land NOC through Letters No. A2/1268/2026, Dated: 07.03.2026.

4. Circular from the Director, Directorate of Town and Country Planning Office, Chennai Roc. No 19799/2020, Dated: 24.12.2020.

5. Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand Gift deed (Local Body) document no: 1807/2026, Dated: 24.03.2026.

6. G.O. (Ms). No.138, Housing and Urban Development Department, Dated: 04.06.2004.

7. G.O. (Ms). No.18, Department of Municipal Administration and Water Supply, dated: 04.02.2019 and G.O. (Ms). No.16, Department of Municipal Administration and Water Supply, dated: 31.01.2020.

8. G.O. (Ms). No.141, Housing and Urban Development Department, Dated: 23.09.2020.

9. G.O. (Ms). No.181, Housing and Urban Development Department, Dated: 09.12.2020.

10. Government Letter No.19113/Nov 4(3)/2017-1, Housing and Urban Development Department, Dated: 30.08.2017.

11. Circular from the Commissioner, the Directorate of Town and Country Planning Office, Chennai, Roc. No. 13686/2017/LA1, dated: 08.09.2017.

12. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc No. 320/2022/TCP3, Dated: 07.01.2022.

13. Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand Scrutiny Fee Receipt, Dated: 02.03.2026.

14. Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand OSR Fee and Demand Payment Ref :Request Letter from DTCP, dated: 20.03.2026 and 26.03.2026.

15. Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand OSR Fee, Centage Fee, Development Charge & Display Board Payment Receipt, dated: 26.03.2026 and 30.03.2026.

16. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 13.03.2019, 14.10.2019, 05.02.2020 and 14.08.2021.

17. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 7963/2022/TCP2, Dated: 11.04.2023.

18. Circular from the Director, Directorate of Town and Country Planning Office, Chennai, Roc. No: 9611/2023-TCP5, dated: 25.04.2023.

19. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 05.02.2020.

20. G.O. (Ms). No. 53, Housing and Urban Development [UD4(1)] Department, dated: 28.02.2024.

21. G.O. (Ms). No. 58, Housing and Urban Development [UD4(1)] Department, dated: 05.03.2024.

22. The Assistant Director, District Town and Country Planning Office, Ranipet District has issued Planning Permission vide Letter No. FANH3H37/2022/TCP, Dated: 30.03.2023. (Layout Approval No. 36/2023 – For Approach Road)

With reference to the 1st Cited letter, applicant has requested for the approval of layout in the Ranipet District, Walajah Taluk, Walajah Panchayat Union, Mottur Panchayat, Sengadu Village of comprised in Survey Numbers. 224/2B2, 224/3B1B, 226/4A and 226/4B with a Site Extent of 1.49 Acres or 6045.00 Sq.m.

In the continuation, with reference to the 2nd cited letter, road pattern for residential layout have been issued by the

Assistant Director of District Town and Country Planning Office, Ranipet on 20.03.2026. Further the Applicant's Mr. M. R. Balaji, Mr. K. Rajinikanth, Mr. K. Nagappan and Mr. G. Anand have gift deed the road, road splay, Public Purpose & TANGEDCO Purpose areas has been handed over to The Panchayat President, Mottur Panchayat on 24.03.2026 vide gift document no. 1807/2026.

Body:

1. a) With reference to the 8th cited and 10th cited letter, if the located site lies in the Municipal/Corporation areas:  
Collecting the necessary fees including the charges for providing amenities like roads, storm water drains and street lights from the applicant. After collecting the necessary fees, the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant directly.  
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified by the local body.
2. With reference to the 11th cited and 12th cited letter, the concerned local body must issue the final approval after transfer of earmarked road areas survey number, sub-division in favour concern local body.
3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017. have approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA.
4. According to the Circular No. 12544/14/CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant entitlement to development is verified in the documents submitted with the applicant application (lease deed, sale deed, gift deed, etc.,) any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it; they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.
5. With reference to the 7th and 8th cited Government orders, "The Owners / developers shall be allowed either to carry out infrastructure development works as per the standards specified by the local body concerned or to pay the estimate cost to the local Page 3 of 4 body. Concerned local body shall prescribe the standards for the provisions of basic infrastructure like roads, drains, water supply etc. for the layout, as per existing rules. Before taking over the infrastructure developed by the owners/developers, the local bodies shall ensure the quality of the works done by the owners / developers. Reasonable period to be prescribed for up keep/maintenance of the roads and drains by the owners / developers. Wherever layouts develop at a slow pace, the maintenance period shall be extended till 60% of the plots developed in the layout or 5 years whichever is later".
6. As per G.O. (Ms). No. 79 Housing and Urban Development Department, dated: 04.05.2017,

in-case of non-planned area

rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plot. And under rule 9 concerned local body should

collect the 3% Market Land Value as Land conversation charges, before issuing the final approval.

Head of Account:

0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use

Conversion Charges-27 non-Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709).

7. With reference to the 10th and 11th cited letter, the concern local body must issue the final approval

After transfer of

earmarked road, park, public purpose areas with Survey Number sub-division in revenue records in favour of concern local body.

8. As per TNCDBR-2019 the following fee and charges are collected as follows:

Scrutiny Fee - Rs. 9068.00, Dated: 02/03/2026.

(Receipt Number: 2026030262062, Transaction ID: 1903806883823).

Centage Fee - Rs. 13500.00, Dated: 30/03/2026.

(Challan Number 20260330017682 Challan Date 30-Mar-2026 Payment Date 30-Mar-2026).

Display Board Charges – Rs. 10000.00, Dated: 30/03/2026.

(Receipt Number: 2026030262062, Transaction ID: 9850106452329).

Development Charges – Rs. 12290.00, Dated: 30/03/2026.

(Receipt Number: 2026030262062, Transaction ID: 9850106452329).

Subdivision Charges - Rs. 18000.00, Dated: 30/03/2026.

(Receipt Number: 2026030262062, Transaction ID: 9850106452329).

OSR fee charges - Rs. 67755.00, Dated: 26/03/2026.

(hallan Number 20260326022065 Challan Date 26-Mar-2026 Payment Date 26-Mar-2026).

i. (non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plot.)

Receipt Number: 2026052562062, Rs. 35500.00, Transaction ID: 11000365199321, Dated: 25/05/2026.

ii. (rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges)

E-Challan No: 20260527038289, Rs. 27500.00, SBA Bank Ref. No: CAPGTNIKW3, Dated: 27/05/2026.

iii. Mottur Panchayat Resolution: 11/2026, Dated: 18.05.2026.



**Village**

**Signature valid**

Signed by: Village Panchayat President  
Location: Ranipet  
Date: 2026.05.29 11:22:58

