Town and Country Planning Department(Planning Permission)

District Town and Country Planning, No.34, Tamizh muthu nagar, Kondur, Cuddalore 607 006

ROC No. YM94HGVO/2025/TCP Date : 09/12/2025

From:

Joint Director / Deputy Director / Assistant Director

District Town and Country Planning, No.34, Tamizh muthu nagar, Kondur, Cuddalore 607 006

To :

The Block Development Officer (V.P),
Melmampattu Panchayat,
Panruti Panchayat Union,
Panruti Taluk,
Cuddalore District.

Sir/ Madam,

Sub : Residential Layout - District Town and Country Planning Office - Cuddalore District - Panruti Taluk - Panruti Panchayat Union – Melmampattu Panchayat and Village - R.S.Nos.181/11B - Extent of 2025.00 Sqm - Technical Approval issued - forwarded for further action - Reg.

Ref : 1. Applicant Tmt. S.Ananthavalli, Online Reference No. YM94HGVO/2025/TCP, Dated:11.11.2025.

2. District Town and country planning Office, Cuddalore District Letter No. YM94HGVO/2025/TCP, Road pattern issued on dated:28.11.2025.

3. Joint Director, Agriculture Department, Cuddalore District's Dry Land Noc Letter Roc.No.C1/8884/2025, Dated:13.06.2025.

4. Circular from the Director of Town and Country Planning, Roc.No.19799/2020, Dated:24.12.2020.

5. Applicant Tmt. S.Ananthavalli, Gift deed No:5178/2025, Dated.04.12.2025.

6. G.O. Ms. No.138, Housing and Urban Development Department, Dated: 04.06.2004.

7. G.O. Ms. No.79, Housing and Urban Development Department, Dated: 04.05.2017.

8. G.O. Ms. No.18, Municipal Administration and Water Supply Department, Dated:04.02.2019 and G.O.Ms. No.16, Municipal Administration and Water Supply Department, dated:31.01.2020.

9. G.O. Ms. No.141, Housing and Urban Development Department, Dated:23.09.2020.

10. G.O. Ms. No.181, Housing and Urban Development Department, Dated:09.12.2020

11. Government Letter No.19113/Nov4(3)/2017-1, Housing and Urban Development Department, Dated: 30.08.2017.

12. Circular from the Commissioner of Town and Country Planning, letter No.13686/2017/LA1, Dated: 08.09.2017.

13. Circular from the Director of Town and Country Planning, Roc No.320/2022/TCP3, Dated:07.01.2022.

14. Circular from the Director of Town and Country Planning, Roc No.4367/2019/TCP2, Dated: 14.10.2019.

15. Circular from the Director of Town and Country Planning, Roc No.11281/2023/TCP5, Dated:12.05.2023.

16. Demand payment Request Letter, Dated.28.11.2025 and 04.12.2025 (Requiring OSR Charges, Centage Charges, Subdivision Charges and Development Charges).

17. Applicant Tmt. S.Ananthavalli, Demand payment Submitted Letter, Dated:04.12.2025 and 08.12.2025 (OSR Charges, Centage Charges, Subdivision Charges and Development Charges).

With reference to the 1st Cited letter, applicant has requested for the approval of residential layout in Cuddalore District, Panruti Taluk, Panruti Panchayat Union, Melmampattu Panchayat and
Village, R.S.No.181/11B with an Extent of 2025.00 Sqm forwarded to Cuddalore District Town and Country Planning for Technical Approval.
In the continuation, with reference to the 2nd cited letter, road pattern for residential layout has been issued by this office on 28.11.2025. Further the Applicant Tmt. S.Ananthavalli, has gifted
the road, road splay and public areas have been handed over to the Block Development Officer (V.P), Melmampattu Panchayat, Panruti Panchayat Union on 04.12.2025. Hence, this residential
layout has been approved with below conditions.
1. As per the condition, the layout has been approved and approved number issued as LP/ DTCP (CUDD) No.169/2025, and enclosed with 2 set of original maps and gift deeded documents
has been forwarded with it for further action.
2. Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office immediately.
3. After the approval of the local body. It is requested to send the approved residential layout map to the concerned registration department office and land survey department for
information and appropriate action.
4. It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders.
5. As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Thasildhar to update in Tamilnilam website.
Special Conditions.
1. a) With reference to the 9th cited and 10th cited letter, if the located site lies in the Municipal/ Corporation areas: Collecting the necessary fees including the charges for providing
amenities like roads, storm water drains and street lights from the applicants After collecting the necessary fees the final layout sketch, permit of planning authority along with approval of Local
Body shall be issued to the applicant(s) directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant (s)
directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights
etc., as per the standards specified by the local body

2. With reference to the 11th cited and 12th cited letter, the concern local body must issue the final approval After transfer of earmarked road, public areas S.No sub-division in favor concern
local body.

3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated.22.06.2017 have approved the Tamil Nadu Real Estate (Regulation & Development)
Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate
Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA.

4. As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plots.
And under rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges, before issuing the final approval.

Head of Account:
0217 Urban Development –
60 other Urban Development Schemes - 800 other Receipts –
AS Receipts under Land Use Conversion Charges-
27 Non Taxation fees - 09 Collections
(DPC: 0217-60-800-AS 22709)

5. According to the Circular No.12544/14/CB dated:04.07.2014 stating that, The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by
granting technical clearance and planning permission. Only the applicant's entitlement to development is verified

in the documents submitted with the applicant's application (lease deed, sale
deed, gift deed, etc) Any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it,
they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.

Additional Information
Total Extent of the Proposed Layout - 2025.00 Sq.m
No of Plots - 12 Nos.
Layout Road Area Handed over to Local body - 512.10 Sq.m
Local Body (A) - 15.00 Sq.m (0.99%)
TANGEDCO (B) - 15.00 Sq.m (0.99%)
OSR - Equalent guideline value remitted by Applicant.

6. Layout Conditions:
1. Alteration of plot sizes, road pattern, sizes, dimensions of public allotments and further subdivision of the plot contrary to the Layout Plan approved by the District Town and Country
Planning Office shall not be done without the prior approval of the District Town and Country Planning Office.
2. The corners of the plots located at the junction of two roads should be laid with the splay shown on the approved Layout Plan.
3. No plot shall be sold, leased or transferred in any other manner or any building shall be constructed on any plot before fulfilling the above two conditions.
4. The plots shown in approved Layout plan should be used only for the construction of residential houses other than the plots selected for public purposes. Also, only in those places where
the land use is requested to be changed, only those developments mentioned in Residential use zone as per TNCDBR - 2019 should be allowed by the local body only after obtaining the prior
approval of the department.
5. If a low voltage / high voltage powerline / telegraph line is laid through the plots, the line should be shifted to the edge of the road or as shown on the approved Layout Plan.
6. The hollowed part of the layout should be raised to street level.
7. On all streets exceeding 7.2 meters in width, shade trees shall be planted within 1.00 meters and not more than 9.00 meters in succession of the road boundary.
8. The applicant must obtain approval regarding the plots/ Layout. Also, before constructing the buildings in the plots, the applicant should be obtained permission from the District Town
and Country Planning Office and the Local Body Office concerned for each building.
9. a) As only planning permission / concurrence has been given to the said plot by the District Town and Country Planning Office. If any problem arises regarding the right of land for the
plot, it should be considered and decided by the local body.
b) When the said plots are approved by the Local Authority, a copy of the approval should be sent to this office, along with a copy of proof (gift deed document) of handover of the public
open spaces to the local body concerned.
10. Once the applicant receives the approval of the layout plan from the District Town and country planning office, the approved layout plan shall be permanently published at the entrance of
the layout without any change / release fir public view through a 6’ x 4’ permanent Display board along with the details of resolution number and date of approval of the layout.
11. The Land ownership is considered as per the land ownership documents submitted by the applicant. Therefore, it is also submitted that no right can be asserted on the ground that
subdivision has been approved where there is no actual title to the land.
12. If the proofs provided regarding the land ownership and the documents submitted for consideration are found to be incorrect or if there is a situation where the Planning Permission /
Concurrence approval for the plot may be affected, the planning permission/ concurrence approval granted to the layout will be cancelled by the District Town and Country Planning Office
without any prior notice.
13. A copy of the Plan approved by the Cuddalore District Town and Country Planning office along with a copy of this order shall be compulsorily provided to the purchasers while selling plots
for sale.
7. As per TNCDBR-2019 the following fee and charges are collected as follows:

Assistant Director,
District Town and Country Planning Office,
Cuddalore District.

Copy To:
1. Tmt. S.Ananthavalli,

W/o. Thiru. Seenivasan,
No.70A, North Street,
Melmampattu village,
Panruti Taluk, Cuddalore District.

2. Tasildar,
Tamil Nilam,
Panruti Taluk,
Cuddalore District.

3. Tamil Nadu Real Estate Regulatory Authority (TNRERA),
No.1A, 1st Floor,
Gandhi Irwin Bridge Road,
Egmore, Chennai – 600008

4. Sub Registrar,
Panruti Sub Registrar Office,
Panruti Taluk,
Cuddalore District.

5. Assistant Director,
Survey and Land Records,
Cuddalore District.

S.No	Description of Charges	Amount	Receipt No and Date
1	Scrutiny fee	3038	11/11/2025
2	OSR Fee		
3	Centage Charges	4500.00	05/12/2025
4	Development Charges	3037.50	05/12/2025
5	Display Board Charges		
6	Satellite town charge		
7	Sub Division Charge	6000.00	05/12/2025

Joint Director/Deputy Director/Assistant Director(i/c)
District Town and Country Planning,

Enclosure

1.Layout original map and Condition – 2 set

Cuddalore District.

Signature valid

Signed by: Assistant Director
Location:Cuddalore
Date:2025.12.09 15:46:37