

## Layout Application - Final Approval Letter



Roc No: 6RQ99GF6/2026/TCP

Date: 3/9/26 12:40 PM

From:

Village Panchayat

MELPAKKAM

To :

Thiru.K.Sundaramoorthy  
No: 7/24, Thulukkanam Street,  
Avarapakkam, Tindivanam,  
Villupuram – 604001.

Online Application Number:

6RQ99GF6

Sir/ Madam,

Sub :

Final Approval for Residential Layout - From the Panchayat president – Villupuram District – Tindivanam Taluk –Olakkur Panchayat Union – Melpakkam Panchayat & Village – S.F.No 172/3A5 to an extent of 1.41 Acres (or) 5700.00 Sqm –final approval issued – Reg.

Ref :

1. Applicant Thiru.Sundaramoorthy, Online Reference No : 6RQ99GF6, dated: 01.12.2025.
2. District Town and country planning Office, Villupuram District Letter No: 6RQ99GF6/2025/TCP. (Road pattern issued on dated: 30.12.2025).
3. Joint Director, Agriculture Department Dry Land NOC Lr.No: C2/14120/2025, Dated:09.12.2025
4. Circular from the Director of Town and Country Planning, Roc.No: 19799 / 2020, Dated:24.12.2020.
5. Applicant Thiru.Sundaramoorthy, Gift deed (Local Body) Document No.59/2026, Dated:07.01.2026.
6. G.O(Ms) No:138, Housing and Urban Development Department, Dated: 04.06.2004.
7. G.O(Ms) No:79, Housing and Urban Development Department, Dated: 04.05.2017.
8. G.O(Ms) No:18, Department of Municipal Administration and Water Supply, Dated:04.02.2019 and G.O (Ms) No: 16, Department of Municipal Administration and Water Supply, dated: 31.01.2020.
9. G.O (Ms) No:141, Housing and Urban Development Department, Dated: 23.09.2020.
10. G.O (Ms) No:181, Housing and Urban Development Department, Dated: 09.12.2020.
11. Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development

Department, Dated: 30.08.2017.

12. Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1, dated:08.09.2017.

13. Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated:07.01.2022.

14. Applicant Thiru.Sundaramoorthy, Letter Dated: 12.01.2026 (Demand Fee).

15. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated:14.10.2019.

16. Approval plan was issued by Assistant Director of Town and Country Planning office Villupuram dated on 13.01.2026

17. Application for Layout approval by applicant at 20.01.2026

18.Estimation was generated at 28.01.2026 But PW works (Road works & EB post and others works) are completed by applicant

19. Afterthat Site Inspection are completed by me at 10.02.2026

20. After that Layout approval fees and inspection fees are generated

21. Then Layout and inspection fees are paid by applicant at same day

22. Then resolution were passed by me with panchyath members, resolution No.46/2026 dated on 16.02.2026

23. Finally Layout Residential for are approved by me

Body:

With reference to the 1st letter cited, Applicant has requested for the approval of Residential layout in Villupuram District, Tindivanam Taluk, Olakkur Panchayat Union, Melpakkam Panchayat & Village, S.F.No 172/3A5 to an extent of 1.41 Acres (or) 5700.00 Sq.m forwarded to District Town and Country Planning, Villupuram District for concurrence.

In continuation, with reference to the 2nd letter cited, Road pattern for Residential layout has been issued by the Villupuram District office on 30.12.2025.

Further the applicants Thiru.Sundaramoorthy,has gifted the road, road splay areas, public purposes area have handed over to the local body vide

Gift deed document No: 59/2026, Dated: 07.01.2026. Hence, this Residential layout has been approved by Assistant Director of Town and country Planning Villupuram district.

In continuation, After that inspection PW works of road , EB post and Line and other works are completed by applicant. then final fees of layout Approval fees and inspection fees and others are paid by applicant. sothat we were passed resolution by me and panchayat members and resolution No.46/2026 dated on 16.02.2026.

Here, Finally Residential Layout are approved

Village

Signature valid

Signed by: Village Panchayat President  
Location: Villupuram  
Date: 2026.03.09 12:40:44

