Layout Application - Final Approval Letter

Roc No: 01/2026 **Date:** 2/27/26 5:17 PM

From:

Village Panchayat

Palayanur Panchayat office
Palayanur panchayat - 632512

To :

1Mr. N. Prabakaran (Power Agent),
No. 5/20A, 2nd Big Street,
Arani Town, KK Nagar, Pudhukamoor Road,
Tiruvannamalai District – 632301.

Online Application Number: 1VXO3JOW

Sir/ Madam,

Sub :

Residential Layout in Non-Planning Area (Village Panchayat) – District Town and Country Planning Office, Ranipet District - Ranipet District – Arcot Taluk – Thimiri Panchayat Union – Palaiyanur Panchayat – Kilpadi Village of Survey Numbers: 203/2 and 203/3 – Site Extent: 2.20 Acres or 8900.00 Sq.m– Planning Permission issued

Ref :

1. On 09.11.2025, Applicant Mr. N. Prabakaran (Power Agent) Online Application Form were received through Online Application Number: 1VXO3JOW.
2. The Assistant Director, District Town and Country Planning Office, Ranipet had issued Road pattern vide Letter No: RPT/1VXO3JOW/56423/2025/TCP on 13.11.2025.
3. The Joint Director, Agriculture Department, Ranipet District had issued Dry Land NOC through Letters No. D.Dis.No.A2/6632/2025, Dated:26.11.2025.
4. Circular from the Director, Directorate of Town and Country Planning Office, Chennai Roc. No 19799/2020, Dated: 24.12.2020.
5. Applicant Mr. N. Prabakaran (Power Agent) Gift deed (Local Body) document no: 9712/2025, Dated: 15.12.2025.
6. G.O. (Ms). No.138, Housing and Urban Development Department, Dated: 04.06.2004.
7. G.O. (Ms). No.18, Department of Municipal Administration and Water Supply, dated: 04.02.2019 and G.O. (Ms). No.16,
Department of Municipal Administration and Water Supply, dated: 31.01.2020.
8. G.O. (Ms). No.141, Housing and Urban Development Department, Dated: 23.09.2020.
9. G.O. (Ms). No.181, Housing and Urban Development Department, Dated: 09.12.2020.
10. Government Letter No.19113/Nov 4(3)/2017-1, Housing and Urban Development

Department, Dated: 30.08.2017.
11. Circular from the Commissioner, the Directorate of Town and Country Planning Office, Chennai, Roc. No. 13686/2017/LA1, dated: 08.09.2017.
12. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc No. 320/2022/TCP3, Dated: 07.01.2022.
13. Applicant Mr. N. Prabakaran (Power Agent) Scrutiny Fee Receipt, Dated: 09.11.2025.
14. Applicant Mr. N. Prabakaran (Power Agent) Demand Payment Request Letter from DTCP, dated: 18.12.2025.
15. Applicant Mr. N. Prabakaran (Power Agent) Centage Fee, Development Charge & Display Board Payment Receipt, dated: 05.01.2026.
16. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated:
13.03.2019, 14.10.2019, 05.02.2020 and 14.08.2021.
17. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 7963/2022/TCP2, Dated: 11.04.2023.
18. Circular from the Director, Directorate of Town and Country Planning Office, Chennai, Roc. No: 9611/2023-TCP5, dated:
25.04.2023.
19. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 05.02.2020.
20. G.O. (Ms). No. 53, Housing and Urban Development [UD4(1)] Department, dated: 28.02.2024.
21. G.O. (Ms). No. 58, Housing and Urban Development [UD4(1)] Department, dated: 05.03.2024.
22. The Assistant Director, District Town and Country Planning Office Proceeding Roc.No. XPNS8VEL/32737, Dated:30.10.2024. (Layout Approval No. 109/2024) with reference to the 1st Cited letter, applicants have requested for the approval of layout in the Ranipet District, Arcot Taluk, Thimri Panchayat Union, Palaiyanur Panchayat, Kilpadi Village of comprised in Survey Numbers: 203/2 and 203/3 with a Site Extent of 2.20 Acres or 8900.00 Sq.m.

Body:

1. a) With reference to the 8th cited and 10th cited letter, if the located site lies in the Municipal/Corporation areas: Collecting the
necessary fees including the charges for providing amenities like roads, storm water drains and street lights from the applicant.
After collecting the necessary fees, the final layout sketch, permit of planning
authority along with approval of Local Body shall be issued to the applicant directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning
authority along with the permit of local body to the applicant directly, only after ensuring that the applicant lays tar roads,
provide other amenities like storm water drains, water supply facilities by constructing
required OHT, provide necessary street lights etc., as per the standards specified by the local body.
2. With reference to the 11th cited and 12th cited letter, the concerned local body must issue the final approval after transfer of
earmarked road areas survey number, sub-division in favour concern local body.
3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017. have
approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book
sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any
Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has
requested to follow the protocols as per instruction given by TNRERA.
4. According to the Circular No. 12544/14/CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning
Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the
applicant entitlement to development is verified in the documents submitted with the applicant application (lease deed, sale
deed, gift deed, etc.,) any person wishing to purchase the property must individually
assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it;
they can settle it before the appropriate competent court. The Directorate of Town and Country

Planning Department is not the right organization to decide this.
5. With reference to the 7th and 8th cited Government orders, “The Owners / developers shall be allowed either to carry out
infrastructure development works as per the
standards specified by the local body concerned or to pay the estimate cost to the local Page 3 of 4 body. Concerned local body
shall prescribe the standards for the
provisions of basic infrastructure like roads, drains, water supply etc. for the layout, as per existing rules. Before taking over the
infrastructure developed by the
owners/developers, the local bodies shall ensure the quality of the works done by the owners / developers. Reasonable period to
be prescribed for up
keep/maintenance of the roads and drains by the owners / developers. Wherever layouts develop at a slow pace, the
maintenance period shall be extended till 60% of the plots developed in the layout or 5 years whichever is later”.
6. As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has
been requested to collect Rs.1000 as scrutiny fee for each plot. And under rule 9 concerned local body should collect
the 3% Market Land Value as Land conversation charges,
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use
Conversion Charges-27 non-Taxation fees - 09
Collections (DPC: 0217-60-800-AS 22709).
7. With reference to the 10th and 11th cited letter, the concern local body must issue the final approval After transfer of earmarked
road, park, public purpose areas with
Survey Number sub-division in revenue records in favour of concern local body.
8. As per TNCDBR-2019 the following fee and charges are collected as follows:
Scrutiny Fee - Rs. 13344.00, Dated: 09.11.2025.
(Receipt Number: 2025110956423, Transaction ID: 0314784541119).
Centage Fee - Rs. 19500.00, Dated: 05.01.2026.
(Challan Number 20260105000243 Challan Date 05-Jan-2026 Payment Date 05-Jan-2026).
Display Board Charges – Rs. 10000.00, Dated: 05.01.2026.
(Receipt Number: 2025110956423, Transaction ID: 3386462921325).
Development Charges – Rs. 18000.00, Dated: 05.01.2026.
(Receipt Number: 2025110956423, Transaction ID: 3386462921325).
9. in-case of non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee
Demand Fees: Receipt Number, 2026022556423, Transaction ID: 11000351571297, - Rs.77327.00, Dt: 25/02/2026.
10. under rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges,
E-Challan Number: 20260227029977, Bank ref no. CPAGKAFIX8m, Challan Date 27-Feb-2026, -Rs. 18200.00,
11. Palaiyanur Panchayat Resolution No: 203/2026, Dated: 14.01.2026

Village

Signature valid

Signed by: Village Panchayat President
Location:Ranipet
Date:2026.02.27 17:17:28