Town and Country Planning Department(Planning Permission)

56 A, Govt Hospital Road, Villupuram

ROC No. P20IBGXA/2025/TCP

Date : 14/10/2025

From:

Joint Director / Deputy Director / Assistant Director

56 A, Govt Hospital Road, Villupuram

To :

The Panchayat President ,
Thurichipoondi Panchayat ,
Melmalaiyanur Panchayat Union,
Melmalaiyanur Taluk,
Villupuram District.

Sir/ Madam,

Sub : Residential Layout - Office of the Assistant Director of Town and Country Planning - Viluppuram Distrct– Melmalaiyanur Taluk - Melmalaiyanur Panchayat Union – Thurichipoondi Panchayat & village S.F.Nos: 19/3A, 19/4A, 19/4B & 19/4D - Extent 1.63 Acre (6600 Sq.m) – Technical clearance issued- forwarded for further action – Reg.

Ref : 1) Applicant Tvl.M.Gunasekar & M.Selvarasu, The layout proposal received through online vide reference No: P20IBGXA, Dated:
20.09.2025.
2) District Town and country planning Office, Villupuram District Letter No. P20IBGXA /2025/TCP. (Road pattern issued date:07.10.2025)
3) Joint Director, Agriculture Department Dry land NOC Letter No.C2/10651/2025, Dated:29.09.2025.
4) Circular from the Director of Town and Country Planning, Roc.No: 19799 / 2020,
Dated: 24.12.2020.
5) Applicant Tvl.M.Gunasekar & M.Selvarasu, Gift deed (Local Body) Document No. 1782/2025,Dated: 10.10.2025.
6) G.O(Ms) No:138, Housing and Urban Development Department, Dated: 04.06.2004
7) G.O(Ms) No:79, Housing and Urban Development Department, Dated: 04.05.2017.
8) G.O(Ms) No:18, Department of Municipal Administration and Water Supply, Dated:04.02.2019 and G.O (Ms) No: 16, Department of
Municipal Administration and Water Supply, dated: 31.01.2020.
9) G.O (Ms) No:141, Housing and Urban Development Department, Dated: 23.09.2020
10) G.O (Ms) No:181, Housing and Urban Development Department, Dated: 09.12.2020
11) Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
12) Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1,
Dated: 08.09.2017.
13) Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3,
Dated: 07.01.2022.
14) Applicant Tvl.M.Gunasekar & M.Selvarasu, Centage Charges & Developement Charges , Dated: 14.10.2025.
15) Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2,
Dated: 14.10.2019.

With reference to the 1st letter cited, Applicant has requested for the approval of Residential layout in Viluppuram Distrct, Melmalaiyanur
Taluk, Melmalaiyanur Panchayat Union, Thurichipoondi Panchayat & village S.F.Nos: 19/3A, 19/4A, 19/4B & 19/4D to an extent of 1.63
Acre or 6600 Sq.m. The layout proposal received in this for concurrence.
In continuation, with reference to the 2nd letter cited, Road pattern for Residential layout has been issued by the

Villupuram District office on
07.10.2025. Further the Applicant Tvl.M.Gunasekar & M.Selvarasu, has gifted the road, road splay & Public Purpose areas have handed over
to the local body vide Gift deed document No. 1782/2025,Dated: 10.10.2025. Hence, this Residential layout has been approved with the
following conditions.
1) As per the condition, the layout has been approved and approved number issued as L.P/A.D.T.C.P (VD) No:237/2025. And enclosed with 5
set of original maps and gift deeded documents has been forwarded with it for further action.
2) Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office immediately as
per Condition no.1(b).
3) After the approval of the local body. It is requested to send the approved residential layout map to the concerned Registration department office and land survey department for information and appropriate action
4) It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders.
5) As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Tahsildhar to update in Tamilnilam
website.
Special Conditions
1) a) With reference to the 09th cited and 10th Government order, if the located site lies in the Municipal/ Corporation areas: Collecting the
necessary fees including the charges for providing amenities like roads, storm water drains and street lights from the Applicants After
collecting the necessary fees the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the
Applicants(s) directly.

b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority
along with the permit of local body to the Applicants (s) directly, only after ensuring that the Applicants lays tar roads, provide other amenities
like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified
by the local body
2) With reference to the 11th cited and 12th cited letter, the concern local body must issue the final approval order after transfer of earmarked road areas S.F.No sub-division in favour of concern local body.
3) The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have approved the Tamil
Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to
purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the
Real Estate Project with the Real Estate Authority. The Applicants has requested to follow the protocols as per instruction given by TNRERA.
4) As per G.O.(Ms)No:79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been
requested to collect Rs.1000 as scrutiny fee for each plots. And under rule 9 concerned local body should collect the 3% Market Land Value as
Land conversation charges, before issuing the final approval
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use Conversion Charges-27
Non Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709)
5) According to the Circular No. 12544/14 /Spl.cell dated: 04.07.2014 stating that, The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the Applicants's
entitlement to development is verified in the documents submitted with the Applicants's application (lease deed, sale deed, gift deed, etc, any
person wishing to purchase the property must individually assert ownership of the property to the Applicants. Also, if anyone else dispute
arises individual rights over it, they can settle it before the appropriate competent court. The Directorate of Town

and Country Planning
Department is not the right organization to decide this.
6) As per TNCDBR-2019 the following fee and charges are collected as follows:
Copy to:
1) Tvl.M.Gunasekar & M.Selvarasu
Kalaiyur Village
Kalaiyur Post,
Villupuram District- 604 206.

2) Tahsildar,
Melmalaiyanur Taluk,
Villupuram.

3) Tamil Nadu Real Estate Regulatory Authority (TNRERA),
No.1A, 1st Floor,
Gandhi Irwin Bridge Road,
Egmore, Chennai - 600 008.

4) Assistant Director,
Survey & Land Records,
Villupuram District.

S.No	Description of Charges	Amount	Receipt No and Date
1	Scrutiny fee	9900	20/09/2025
2	OSR Fee		
3	Centage Charges	11400.00	14/10/2025
4	Development Charges	13200.00	14/10/2025
5	Display Board Charges		
6	Satellite town charge		
7	Sub Division Charge	15200.00	14/10/2025

Joint Director/Deputy Director/Assistant Director(i/c)
District Town and Country Planning,

Vilupuram District.

Enclosure

1.Layout original map and Condition – 2 set

Signature valid

Signed by: Assistant Director
Location:Vilupuram
Date:2025.10.14 18:12:43