Layout Application - Final Approval Letter

Roc No: 01/2026 **Date:** 3/13/26 7:48 PM

From:

Village Panchayat

Sayanapuram

To :

Mrs.C.Dhatchayani,
No. 36A/59, Bajanai koil Street,
Sayanavaram village & Post,
Nemili Taluk,
Ranipet – 631 051.

Online Application Number: WUNB923C

Sir/ Madam,

Sub :

Residential Layout in Non-Planning Area (Village Panchayat) - District Town and Country Planning Office, Ranipet District.
Ranipet District - Nemili Taluk – Nemili Panchayat Union - Sayanavaram Panchayat/Village - Survey Number: 224/3A2– Site Extent: 0.16 Acre or 647.00 Sq.m.

Ref :

1. On 14.01.2026, Applicant Mrs.C.Dhatchayani Online Application Form was received through Online Application Number: WUNB923C.
2. The Assistant Director, District Town and Country Planning Office, Ranipet District had issued Road pattern and OSR Generation through District Letter No: RPT/WUNB923C/59941/2026/TCP on 18.02.2026.
3. The Joint Director, Agricultural Department, Ranipet District had issued Dry Land NOC through Letter No. A2/329/2026 on 29.01.2026.
4. Circular from The Director, Directorate of Town and Country Planning Office, Chennai Roc. No 19799/2020, Dated: 24.12.2020.
5. G.O. (Ms). No.138, Housing and Urban Development Department, Dated: 04.06.2004.
6. G.O. (Ms). No.79, Housing and Urban Development Department, Dated: 04.05.2017.
7. G.O. (Ms). No.18, Department of Municipal Administration and Water Supply, dated: 04.02.2019 and G.O. (Ms). No.16, Department of Municipal Administration and Water Supply, dated: 31.01.2020.
8. G.O. (Ms). No.141, Housing and Urban Development Department, Dated: 23.09.2020.

9. G.O. (Ms). No.181, Housing and Urban Development Department, Dated: 09.12.2020.
10. Government Letter No.19113/Nov 4(3)/2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
11. Circular from the Commissioner, the Directorate of Town and Country Planning Office, Chennai, Roc. No. 13686/2017/LA1, dated: 08.09.2017.
12. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc No. 320/2022/TCP3, Dated: 07.01.2022.
13. Applicant Mrs.C.Dhatchayani Scrutiny Fee Receipt, Dated: 14.01.2026.
14. Applicant Mrs.C.Dhatchayani OSR Charges and Demand Payment Request Letter from DTCP, dated: 18.02.2026 and 20.02.2026.
15. Applicant Mrs.C.Dhatchayani OSR Charges and Centage Fee, Development Charge & Display Board Payment Receipt, Ref : dated: 18.02.2026 and 20.02.2026
16. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 13.03.2019, 14.10.2019, 05.02.2020 and 14.08.2021.
17. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 7963/2022/TCP2, Dated: 11.04.2023.
18. Circular from the Director, Directorate of Town and Country Planning Office, Chennai, Roc. No: 9611/2023-TCP5, dated: 25.04.2023.
19. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 05.02.2020.
20. G.O. (Ms). No. 53, Housing and Urban Development [UD4(1)] Department, dated: 28.02.2024.
21. G.O. (Ms). No. 58, Housing and Urban Development [UD4(1)] Department, dated: 05.03.2024

With reference to the 1st Cited letter, applicants have requested for the approval of Residential Subdivision in the Ranipet District, Nemili Taluk, Nemili Panchayat Union,
Sayanavaram Panchayat, Sayanavaram Village comprised in survey number: 224/3A2 with a Site Extent of 647.00 Sq.m or 0.16 Acres.
In the continuation, with reference to the 2nd cited letter, road pattern and OSR Demand Generation for residential Subdivision have been issued and raised by the Assistant Director, Ranipet District.
Town and Country Planning Office on 18.02.2026. Hence, this Residential Subdivision has been approved.

Body:

1. a) With reference to the 8th cited and 10th cited letter, if the located site lies in the Municipal/Corporation areas: Collecting the necessary fees including the charges for providing amenities like roads, storm water drains and street lights from the applicant. After collecting the necessary fees, the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified by the local body.
2. With reference to the 11th cited and 12th cited letter, the concerned local body must issue the final approval after transfer of earmarked road areas survey number, sub-division in favour concern local body.
3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017. have approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA.
4. As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plot. And under rule 9 concerned local body should collect the 3% Market Lad Value as Land conversation charges, before issuing the final approval.
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use
Conversion Charges-27 non- Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709).
5. According to the Circular No. 12544/14/CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning Department has not legally certified the title to the ownership

by granting technical clearance and planning permission. Only the applicant entitlement to development is verified in the documents submitted with the applicant application (lease deed, sale deed, gift deed, etc.,) any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it; they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.

6. As per TNCDBR-2019 the following fee and charges are collected as follows:

1. Scrutiny Fee - Rs. 971.00, Dated: 14.01.2026. (Receipt Number: 2026011459941, Transaction ID: 3734951406840).

2. Centage Fee – Rs. 3000.00, Dated: 20.02.2026. (Challan Number 20260220009340 Challan Date 20-Feb-2026 Payment Date 20-Feb-2026).

3. Display Board Charges – Rs. 10000.00, Dated: 20.02.2026. (Receipt Number: 2026011459941, Transaction ID: 7676123205320).

4. Development Charges – Rs. 2000.00, Dated: 20.02.2026. (Receipt Number: 2026011459941, Transaction ID: 7676123205320).

5. Sub Division Charges - Rs. 4000.00, Dated: 20.02.2026. (Receipt Number: 2026011459941, Transaction ID: 7676123205320).

6. OSR Charges – Rs. 4529.00, Dated: 18.02.2026. (Challan Number 20260218033730 Challan Date 18-Feb-2026 Payment Date 18-Feb-2026).

7. collect Rs.1000 as scrutiny fee for each plot Fee changes- Rs. 5500.00
Transaction ID: 11000352344944 , Dated: 03/03/2026.

8. Sayanapuram Village Panchayat Resolition No:345/2026

Village

Signature valid

Signed by: Village Panchayat President
Location:Ranipet
Date:2026.03.13 19:48:33