

To

_____,

_____,

_____,

Chennai - _____.

Dear Mr _____,

Sub: Allotment of Office No. _____, in the building known as "GALLOP", in Project developed 1(1) & 1(1A), Chakrapani Road, Velachery, Chennai – 600 032

We thank you for your application dated ___/___/_____ and for the payments required for the purpose of allotment of Office No. _____ in the Project "GALLOP".

It is indeed our pleasure to inform you that Office space booked by you has now been allotted to you.

The terms and conditions as stated in the Application Form shall continue to be binding in respect of the allotment of the Office space. The details of the office space allotted and your address in our records for the purpose of correspondence are as under:-

Name, Address and contact details of Allottee (s)	
Office No. & Floor	
Carpet Area	
Saleable Area (inclusive of common area)	
No. of Car park	
Land / UDS consideration	
Construction Agreement cost	

You can contact our on board Relationship Manager for any queries or assistance at the following coordinates.

Name of Relationship Manager

Contact No.

Email ID

I would like to take this opportunity to thank you for the trust that you have placed on us and assure you of our best services at all times.

Thanking you,