Layout Application - Final Approval Letter

Roc No: 01/2026 **Date:** 1/20/26 1:46 PM

From:

Village Panchayat

Sayanapuram

To :

1.Mr. S.Sankaran,
Puthukandigai, Sayanapuram, Nemili taluk, Ranipet dt.,
2. Mr. S.Dhanaraj
Big street,
Sayanapuram
Nemili taluk
Ranipet dt.,
3.Mr. S.Arjunan
Road street, skolathur
Thirumalpur post
Nemili taluk,
Ranipet dt.,

Online Application Number: HVI1LGG3

Sir/ Madam,

Sub :

Residential Layout in Non Planning Area (Village Panchayat) - District Town and Country Planning Office, Ranipet District -
Ranipet District – Nemili Taluk – Nemili Panchayat Union – Sayanapuram Village/Panchayat – Survey Numbers: 289/1 Site Extent: 0.21 Acres or 850.00 Sq.m

Ref :

1. On 13.11.2025, Applicant Mr. S.Sankaran, Mr. S.Dhanaraj and Mr. S.Arjunan Online Application Form was received through Online Application Number: HVI1LGG3.
2. The Assistant Director, District Town and Country Planning Office, Ranipet District had issued Road pattern through District Letter No: RPT/HVI1LGG3 /55653/2025/TCP on 11.12.2025.
3. The Joint Director, Agricultural Department, Ranipet District had issued Dry Land NOC through Letter No. A1/6679/2025 on 25.11.2025
4. Circular from The Director, Directorate of Town and Country Planning Office, Chennai Roc. No 19799/2020, Dated: 24.12.2020.

5. G.O. (Ms). No.138, Housing and Urban Development Department, Dated: 04.06.2004.
6. G.O. (Ms). No.79, Housing and Urban Development Department, Dated: 04.05.2017.
7. G.O. (Ms). No.18, Department of Municipal Administration and Water Supply, dated: 04.02.2019 and G.O. (Ms). No.16, Department of Municipal Administration and Water Supply, dated: 31.01.2020.
8. G.O. (Ms). No.141, Housing and Urban Development Department, Dated: 23.09.2020.
9. G.O. (Ms). No.181, Housing and Urban Development Department, Dated: 09.12.2020.
10. Government Letter No.19113/Nov 4(3)/2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
11. Circular from the Commissioner, the Directorate of Town and Country Planning Office, Chennai, Roc. No. 13686/2017/LA1, dated: 08.09.2017.
12. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc No. 320/2022/TCP3, Dated: 07.01.2022.
13. Applicant Mr. S.Sankaran, Mr. S.Dhanaraj and Mr. S.Arjunan, Scrutiny Fee Receipt, Dated:13.11.2025
14. Applicant Mr. S.Sankaran, Mr. S.Dhanaraj and Mr. S.Arjunan, Demand Payment Request Letter from DTCP, dated: 05.12.2025 and 09.12.2025.
15. Applicant Mr. S.Sankaran, Mr. S.Dhanaraj and Mr. S.Arjunan. Centage Fee, Development Charge and Display Board Payment Receipt, dated: 09.12.2025.
16. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 13.03.2019, 14.10.2019, 05.02.2020 and 14.08.2021.
17. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 7963/2022/TCP2, Dated: 11.04.2023.
18. Circular from the Director, Directorate of Town and Country Planning Office, Chennai, Roc. No: 9611/2023-TCP5, dated: 25.04.2023.
19. Circular from the Director, the Directorate of Town and Country Planning Office, Chennai, Roc. No: 4367/2019-BA2, Dated: 05.02.2020.
20. G.O. (Ms). No. 53, Housing and Urban Development [UD4(1)] Department, dated: 28.02.2024.
21. G.O. (Ms). No. 58, Housing and Urban Development [UD4(1)] Department, dated: 05.03.2024.

With reference to the 1st Cited letter, applicant has requested for the approval of layout in the Ranipet District, Nemili Taluk, Nemili Panchayat Union,
Sayanapuram Panchayat/Village comprised in the Survey Numbers: 289/1Site Extent: 0.21 Acres or 850.00 Sq.m
In the continuation, with reference to the 2nd cited letter, road pattern for residential layout have been issued by the Assistant Director, Ranipet District
Town and Country Planning Office on 01.04.2025. Further the Applicant Mr. S.Sankaran, Mr. S.Dhanaraj and Mr. S.Arjunan has gift deed the road, road splay, Public Purpose & TANGEDCO
Purpose areas have been handed over to The Panchayat President, Sayanapuram Village Panchayat
Hence, this layout has been approved

Body:

1. a) With reference to the 8th cited and 10th cited letter, if the located site lies in the Municipal/Corporation areas: Collecting the necessary fees including the charges for providing amenities like roads, storm water drains and street lights from the applicant. After collecting the necessary fees, the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified by the local body.
2. With reference to the 11th cited and 12th cited letter, the concerned local body must issue the final approval after transfer of earmarked road areas survey number, sub-division in favour concern local body.
3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017. have approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA.
4. As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plot. And under rule 9 concerned local body should collect the 3% Market Lad Value as Land

conversation charges, before issuing the final approval.
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use
Conversion Charges-27 non- Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709).
5. According to the Circular No. 12544/14/CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant entitlement to development is verified in the documents submitted with the applicant application (lease deed, sale deed, gift deed, etc.,) any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it; they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.
6. As per TNCDBR-2019 the following fee and charges are collected as follows:
1. Scrutiny Fee - Rs. 1275.00, Dated: 13.11.2025 (Receipt No.2025111355653, Transaction ID:1485889108539)
2.Centage Fee - Rs. 1500.00, Dated: 09.12.2025. (Chellan Number:20251209063553 Payment Date:09.12.2025
3.Display Board Charges – Rs. 10000.00, Dated:09.12.2025.
4.Development Charges - Rs. 1700.00, Dated: 09.12.2025.
5.Sub Division Charges – Rs.2000.00, Dated:09.12.2025.
7. collect Rs.1000 as scrutiny fee for each plot Fee changes- Rs. 3500.00
Transaction ID: 11000341278838 , Dated: 22.12.2025.
8. collect the 3% Market Land Value as Land Fees onversation charges, - Rs. 1575.00
indian Bank challan No: 20251229033726, Dated: 29.12.2025.
9. Sayanapuram Village Panchayat Resolution No: 269/2025

Village

Signature valid

Signed by: Village Panchayat President
Location:Ranipet
Date:2026.01.20 13:46:42