Layout Application - Final Approval Letter

Roc No: 1532/2024/B1 **Date:** 11/28/25 5:15 PM

From:

Village Panchayat

Panchayat Officer,Kollapuram

To :

Thir,Mohamed Azeem Noor,
538-540 C2 Timperton Appartment,
Thiruvamiyur,
Chennai 600041

Online Application Number: ZE50VUWD

Sir/ Madam,

Sub :

Residential Layout - District Town and Country Planning Office, Thiruvarur - The proposal for Residential Layout with an extent of
9650.00.sq.m in S.Nos. 95/1 of Kollapuram Village – Kollapuram Panchayat – Nannilam Panchayat Union – Nannilam Taluk -
Thiruvarur District – Technical Concurrence issued - forwarded for further action - Reg.

Ref :

1. Applicant Thir,Mohamed Azeem Noor,Chennai Application Ref No: ZE5OVUWD (48606/2025/TVR) dated.24.08.2025.
The Layout Proposal received vide the reference 1st cited Online application was processed as per the rules prevailing and
after perusing the records and after conducting inspection the
applicant was directed to handover the portion of land earmarked for roads, Parks and for the public purposes meant for local
body and TANGEDCO vide under reference 2nd cited above.
On receiving the gift deed soft copy from the applicant vide through online 5th cited above, and on receiving the payment of
charges such as OSR Fee and Centage charges vide under
reference 15th cited above, the Technical Concurrence is issued to the said layout subject to the following conditions.
1. As per the condition, the layout has been approved and the approved assigned to the layout is LP/ DTCP (TVR)/SWP
No:58/2025. The approved layout Plan is enclosed herewith for taking

further action in this regard. The applicant should submit the Original Gift Deed of 6th cited above to the concerned Local body
and it has been forwarded with it for further action.
2. Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office
immediately as per Condition no. 9(b).
3. After the approval of the local body, It is requested to send the approved residential layout map to the concerned registration
department office and land survey department for information
and appropriate action
4. It is requested to send acknowledgement of receipt of receiving Maps and Proceeding orders.
5. As per circular cited in 14th, it is requested to send the proceeding orders and maps to the concerned Thasildar to update in
Tamilnilam website Special Conditions.
6. The Local authority shall accord permission duly following the rules/regulations/orders issued from time to time under the
respective rules.
Special Conditions:
As per the directions reference under 11th cited and as per the provisions stipulated in Rule 47(11) of TNCDBR – 2019 vide
reference under 9th cited above.
1. a) The local body shall issue the final approval to the applicant(s) directly after collecting usual fees and necessary fees
towards the cost of laying improvements to the system in respect of
road, water supply, sewage, drainage or electric power supply that may be required as assessed by the authority concerned
namely, the local body and TANGEDCO, in the case of corporation
and municipalities.
b) The local body shall issue the final approval to the applicant(s) directly after usual fees and after ensuring the applicant has laid
tar road, provided other amenities such as storm water
drains, water supply facilities by constructing OHT, etc., provided street lights as per the standards prescribed by the local body in
the case of other than corporation/municipalities.
2. With reference to the 12th cited and 13th cited letter, the concern local body must issue the final approval after transfer of
earmarked road, S.F.No sub-division in favour concern local

2. District Town and country planning Office, Thiruvarur District Letter No ZE5OVUWD (48606/2025/TVR) dated.30.10.2025.
(Road Pattern Issued)
3. G.O (MS) No.79, Housing and Urban Development Department, Dated: 04.05.2017
4. The Joint Director of Agriculture Department , Thiruvarur District NOC vide Letter No.E4/10543/2024/Dated.17.07.2025.
5. Applicant Thir,Mohamed Azeem Noor,Chennai Application Ref No: ZE5OVUWD (48606/2025/TVR) dated.24.08.2025.(Gift
Deed Document no:2585/2025 dated 05.11.2025).
6. Circular from the Director of Town and Country Planning, Roc.No:19799/2020, Dated: 24.12.2020.
7. G.O.138, Housing and Urban Development Department, Dated:
04.06.2004
8. G.O.18, Department of Municipal Administration and Water Supply, Dated: 04.02.2019 and G.O.16 Department of Municipal
Administration and Water Supply, Dated: 31.01.2020.
9. G.O.141, Housing and Urban Development Department, Dated:
23.09.2020.
10. G.O.181 and 141, Housing and Urban Development Department, Dated: 09.12.2020and 16.07.2022.
11. Government Letter No.19113/Nov4(3)/2017-1, Housing and Urban
Development Department, Dated: 30.08.2017.
12. Circular from the Commissioner of Town and Country Planning,
letter no.13686/2017/LA1, Dated: 08.09.2017.
13. Circular from the Director of Town and Country Planning, Roc No.
320/ 2022/TCP3, Dated: 07.01.2022.
14. Demand payment Request Letter, Dated:07.11.2025 and 10.11.2025 (Requiring payment of OSR Fee and Centage Fees).
15. Applicant Thir,Mohamed Azeem Noor,Chennai Application Ref No: ZE5OVUWD

(48606/2025/TVR)dated.07.11.2025 and
10.11.2025.
(Payment of OSR Fee and Centage Fees).
16. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 13.03.2019, 14.10.2019,
05.02.2020 and 14.08.2021.

Body:

3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have
approved the Tamil Nadu Real Estate (Regulation &
Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any
manner any plot, apartment or building, as the case may be, in
any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has
requested to follow the protocols as per instruction given by
TNRERA
4. Condition mentioned in the No objection certificates obtained from the Central / State Government Departments must be
followed scrupulously.
5. As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has
been requested to collect Rs.1000 as scrutiny fee for each plots
and under rule 9 concerned local body should collect the 3% Market Land Value as Land conversion charges, before issuing the
final approval.
Head of Account:
0217 Urban Development -
60 other Urban Development Schemes -
800 other Receipts -
AS Receipts under Land Use Conversion Charges-
27 Non Taxation fees -
09 Collections
(DPC: 0217-60-800-AS 22709)
6. According to the Circular No. 12544/14 / CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning
Department has not legally certified the title to the ownership by
granting technical clearance and planning permission. Only the applicant's entitlement to development is verified in the documents
submitted with the applicant's application (lease deed, sale
deed, gift deed, etc.) any person wishing to purchase the property must individually assert ownership of the property to the
applicant. Also, if anyone else dispute arises individual rights over
it, they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the
right organization to decide this.
7. As per TNCDBR-2019 the following fee and charges are collected as follows:
Scrutiny Fee : Rs.14,475.00/- Dt.24.08.2025
OSR Fee : Rs.2,76989.00/-Dt.07.11.2025
Centage Charges : Rs. 12,300/ -Dt. 10.11.2025
Display Board charges : Rs. 1,500/ -Dt.10.11.2025
Sub Division Charges : Rs. 16,400.00/- Dt.10.11.2025
Development Charges : Rs. 9,650.00/ -Dt.10.11.2025
Armed Force Flag Day Fund : Rs. 6,000.00/- (Receipt no.
FD/FUND/1719006 Dated:
11.11.2025)
Layout Conditions:
1.Alteration of plot sizes, road pattern, sizes, dimensions of public allotments and further subdivision of the plot contrary to the
Layout Plan approved by the District Town and Country
Planning Office shall not be done without the prior approval of the District Town and Country Planning Office.
2.The corners of the plots located at the junction of two roads should be laid with the splays shown on the approved Layout Plan.
3.No plot shall be sold, leased or transferred in any other manner or any building shall be

constructed on any plot before fulfilling
the above two conditions.
4.The plots shown in approved Layout plan should be used only for the construction of residential houses other than the plots
selected for public purposes. Also, only in those places where
the land use is requested to be changed, only those developments mentioned in Residential use zone as per TNCDBR - 2019
should be allowed by the local body only after obtaining the prior
approval of the department.
5.If a low voltage / high voltage power line / telegraph line is laid through the plots, the line should be shifted to the edge of the
road or as shown on the approved Layout Plan.
6.The hollowed part of the layout should be raised to street level.
7.On all streets exceeding 7.2 meters in width, shade trees shall be planted within 1.00 meters and not more than 9.00 meters in
succession of the road boundary.
8.The applicant must obtain approval regarding the plots/ Layout. Also, before constructing the buildings in the plots, the applicant
should be obtained permission from the District Town and
Country Planning Office and the Local Body Office concerned for each building.
9.a) As only planning permission / concurrence has been given to the said plot by the District Town and Country Planning Office.
If any problem arises regarding the right of land for the plot,
it should be considered and decided by the local body.
b) When the said plots are approved by the Local Authority, a copy of the approval should be sent to this office, along with a copy
of proof (gift deed document) of handover of the public
open spaces to the local body concerned.
10.Once the applicant receives the approval of the layout plan from the District Town and country planning office, the approved
layout plan shall be permanently published at the entrance of
the layout without any change / release fir public view through a 6’ x 4’ permanent Display board along with the details of
resolution number and date of approval of the layout.
11.The Land ownership is considered as per the land ownership documents submitted by the applicant. Therefore, it is also
submitted that no right can be asserted on the ground that
subdivision has been approved where there is no actual title to the land.
12.If the proofs provided regarding the land ownership and the documents submitted for consideration are found to be incorrect or
if there is a situation where the Planning Permission /
Concurrence approval for the plot may be affected, the planning permission/ concurrence approval granted to the
layout will be cancelled by the District Town and Country Planning Office
without any prior notice.
13.A copy of the plan approved by the District Town and Country Planning office along with a copy of this order shall be
compulsorily provided to the purchasers while selling plots for sale.

Village

Signature valid

Signed by: Village Panchayat President
Location:Tiruvarur
Date:2025.11.28 17:15:26