Layout Application - Final Approval Letter

Roc No: 156 **Date:** 2/23/26 5:10 PM

From:

Village Panchayat

VIRATTIKUPPAM

To :

Tvl. Rani T, Thangaraj A, Vasanthi R & Arumugam,
No.15, KK Street,
Villupuram Town,
Villupuram- 605 602

Online Application Number: CYPISXUX

Sir/ Madam,

Sub :

Layout Approval

Ref :

Joint Director, Town and Country Planning Department, Villupuram
1. Applicant Tvl. Rani T, Thangaraj A, Vasanthi R & Arumugam, Online Reference No. : CYPISXUX dated:22.10.2025.
2. District Town and country planning Office, Villupuram District Letter No. : CYPISXUX /2025/TCP.(Road pattern issued on
dated:04.11.2025).
3. District Collector, Villupuram District letter D.Dis.No:B9/2378547/2024 Dated:10.09.2025
4. Circular from the Director of Town and Country Planning, Roc.No: 19799 / 2020, Dated: 24.12.2020.
5. Applicant Tvl. Rani T, Thangaraj A, Vasanthi R & Arumugam,, Gift deed (Local Body) Document No.3449/2025 Dated:
12.11.2025.
6. G.O(Ms) No:138, Housing and Urban Development Department, Dated: 04.06.2004.
7. G.O(Ms) No:79, Housing and Urban Development Department, Dated: 04.05.2017.
8. G.O(Ms) No:18, Department of Municipal Administration and WaterSupply,Dated:04.02.2019 and G.O (Ms) No: 16,Department
of Municipal Administration and Water Supply, dated:
31.01.2020.
9.G.O (Ms) No:141, Housing and Urban Development Department, Dated: 23.09.2020.

10.G.O (Ms) No:181, Housing and Urban Development Department, Dated: 09.12.2020.
11. Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
12. Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1, dated: 08.09.2017.
13. Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated: 07.01.2022.
Ref :
14.Applicant Tvl. Rani T, Thangaraj A, Vasanthi R & Arumugam,, Letter Dated:11.12.2025 (Demand Fee).
15. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 14.10.2019.
With reference to the 1st letter cited, Applicant has requested for the approval of Residential layout in Villupuram District / Taluk,
Koliyanur Panchayat Union, Virattikuppam Panchayat,
Villupuram Village, S.F.Nos. 157/1A, 157/1B2, 157/1B3, 158/3A, 158/3B1, 158/3B3 to an extent of 1.08 Acres (or) 4405 Sqm
forwarded to District Town and Country Planning, Villupuram
District for concurrence.
In continuation, with reference to the 2nd letter cited, Road pattern for Residential layout has been issued by the Villupuram
District office on 04.11.2025. Further the applicant Tvl. Rani T,
Thangaraj A, Vasanthi R & Arumugam, has gifted the road, road splay areas, public purposes area have handed over to the local
body vide Gift deed document No.3449/2025 Dated:
12.11.2025. Hence, this Residential layout has been approved with the following conditions.
1.As per the condition, the layout has been approved and approved number issued as L.P/A.D.T.C.P (VD) No:286/2025.And
enclosed with 5 set of original maps and gift deeded documents has
been forwarded with it for further action.
2. Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office
immediately as per Condition no.1(b).
3.After the approval of the local body. It is requested to send the approved residential layout map to the concerned Registration
department office and land survey department for information
and appropriate action.
4.It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders
5.As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Tahsildhar to update in
Tamilnilam website.
6. 3rd cited letter, NOC conditions mentioned followed scrupulously.
Special Conditions
1.a) With reference to the 8th cited and 10th Government order, if the located site lies in the Municipal/ Corporation areas:
Collecting the necessary fees including the charges for providing
amenities like roads, storm water drains and street lights from the applicants After collecting the necessary fees the final layout
sketch, permit of planning authority along with approval of Local
Body shall be issued to the applicant(s) directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning
authority along with the permit of local body to the applicant
(s) directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply
facilities by constructing required OHT, provide necessary street
lights etc., as per the standards specified by the local body
2.With reference to the 11th cited and 12th cited letter, the concern local body must issue the final approval order after transfer of
earmarked road areas S.F.No sub-division in favour of
concern local body.
3.The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have
approved the Tamil Nadu Real Estate (Regulation & Development) Act
2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot,
apartment or building, as the case may be, in any Real Estate
Project or part of it only after registering the Real Estate Project with the Real Estate

Authority. The applicant has requested to
follow the protocols as per instruction given by TNRERA.
4.As per G.O.(Ms)No:79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it
has been requested to collect Rs.1000 as scrutiny fee for each
plots. And under rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges, before
issuing the final approval
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use
Conversion Charges-27 Non Taxation fees - 09 Collections (DPC: 0217-60-
800-AS 22709)
5.According to the Circular No. 12544/14 /Spl.cell dated: 04.07.2014 stating that,The Directorate of Town and Country Planning
Department has not legally certified the title to the ownership by
granting technical clearance and planning permission. Only the applicant's entitlement to development is verified in the documents
submitted with the applicant's application (lease deed, sale
deed, gift deed, etc,any person wishing to purchase the property must individually assert ownership of the property to the
applicant. Also, if anyone else dispute arises individual rights over it,
they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the
right organization to decide this.
6.As per TNCDBR-2019 the following fee and charges are collected as follows:
Scrutiny Charges - Rs. 6608 Dated: 22.10.2025
OSR Charges – Rs 1,51,850 Dated:10.12.2025
Centage Charges - Rs. 7800 Dated: 11.12.2025
Sub Division Charges - Rs. 10400 Dated: 11.12.2025
Development Charges - Rs. 8810 Dated: 11.12.2025

Body:

Villupuram District / Taluk – Koliyanur Panchayat Union - Virattikuppam Panchayat- Villupuram Village - S.F.Nos. 157/1A, 157/1B2, 157/1B3, 158/3A, 158/3B1, 158/3B3 to an extent of 1.08 Acres (or) 4405 Sqm Plot 1 to 22. The Approval Plot Layout is as per rules and Regulations of the G.O.

Village

Signature Not Verified
Signed by: Village Panchayat President
Location:Vilupuram
Date:2026.02.23 17:10:16