Town and Country Planning Department(Planning Permission)

No-27, Manalurpettai road, tiruvannamalai-606 601

ROC No. VUXG9H4L/2026/TCP Date : 12/01/2026

From:

Joint Director / Deputy Director / Assistant Director

No-27, Manalurpettai road, tiruvannamalai-606 601

To :

The Block Development officer/Special Officer,
Potharai Village /Panchayat,
Polur Panchayat Union,
Polur Taluk,
Tiruvannamalai District.

Sir/ Madam,

Sub : Residential Layout - Office of the District town and country planning, Tiruvannamalai District – Polur Taluk, Polur Panchayat Union, Potharai Village / Panchayat,S.F.No.285/3- extent of 0.29.00Hectare (0.72 Acres) - Technical clearance issued - forwarded for further action - Reg.

Ref : 1.Applicant Mr.N.Arul kumar Letter, Dated:11.12.2025
2.District Town and country planning Office, Tiruvannamalai District Letter No. VUXG9H4L /2025/TVM.(Road pattern issued on dated:22.12.2025).
3.Joint Director Agriculture department, Letter No.U2/14386/2025,Dated:10.11.2025.
4.Circular from the Director of Town and Country Planning, Roc.No 19799/2020, Dated: 24.12.2020.
5.Applicant Mr. N.Arul kumar Letter, Dated:30.12.2025.(Gift deed document no:6103/2025, dated:30.12.2025).
6.G.O.138, Housing and Urban Development Department, Dated: 04.06.2004.
7.G.O.79, Housing and Urban Development Department, Dated: 04.05.2017.
8.G.O.18, Department of Municipal Administration and WaterSupply,Dated:04.02.2019 and G.O.16 Department of Municipal Administration and Water Supply, dated: 31.01.2020.
9.G.O.141, Housing and Urban Development Department, Dated: 23.09.2020.
10.G.O.181, Housing and Urban Development Department, Dated: 09.12.2020.
11.Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development Department,
Dated: 30.08.2017.
12.Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1, Dated:
08.09.2017.
13.Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated:07.01.2022.

14.Demand payment Request Letter, Dated: 09.01.2026. (requiring payment of Centage Fee, Display Board Fee, OSR Guideline Value Fee, Development Charge, Subdivision Charge and Flag Day Fund).
15.ApplicantMr. N.Arul kumar Letter, Dated:11.01.2026.(Payment of Centage Fee, Display Board Fee, OSR Guideline Value Fee, Development Charge, Subdivision Charge and Flag Day Fund).
16.Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 14.10.2019.

With reference to the 1st Cited letter, applicant has requested for the approval of residential layout Office of the District town and country planning, Tiruvannamalai District –

Polur Taluk, Polur Panchayat Union, Potharai Village / Panchayat,S.F.No.285/3- extent of 0.29.00Hectare (0.72 Acres) -.
forwarded to District Town and Country Planning, Tiruvannamalai District for concurrence.

In the continuation, with reference to the 2nd cited letter, road pattern for residential layout has been issued by the District Town and Country Planning on 22.12.2025. Further the applicants Mr. N.Arul kumar gift deed the road has been handed over to the local body on: 30.12.2025. Hence, this residential layout has been approved with below conditions.

1.As per the condition, the layout has been approved and approved number issued as LP/SWP/ DTCP/ Tiruvannamalai district / layout no.012/2026 and enclosed with 2 set of original maps and gift deeded documents has been forwarded with it for further action.
2.Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office immediately as per Condition no.9 (b).
3.After the approval of the local body. It is requested to send the approved residential layout map to the concerned registration department office and land survey department for information and appropriate action
4.It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders
5.As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Thasildhar to update in Tamilnilam website

Special Conditions

1.a) With reference to the 8th cited and 10th cited letter,if the located site lies in the Municipal/ Corporationareas: Collecting the necessary fees including the charges for providing amenities like roads,storm water drains and street lights from the applicantsAfter collecting the necessary fees the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant(s) directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant (s) directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified by the local body
2.With reference to the 11th cited and 12th cited letter, the concern local body must issue the final approval After transfer of earmarked road areas S.F.No sub-division in favour concern local body.
3.The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA
4.As per G.O.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested to collect Rs.12000 as scrutiny fee for each plots. And under rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges, before issuing the final approval

Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use Conversion Charges-27 Non Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709)
5.According to the Circular No. 12544/14 / CB dated: 04.07.2014 stating that,The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant's entitlement to development is verified in the documents submitted with the applicant's application (lease deed, sale deed, gift deed, etc)Any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it, they can settle it before the

appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.

6.As per TNCDBR-2019 the following fee and charges are collected as follows:
OSR Guideline Value FeeRs.6300/-Challan No: 20260111000961, Dated:11.01.2026.
Flag day fund - Rs.3000/- Dated:11/01/2026, Online Receipt No:FD/FUND/1858471.

Copy To:
1. Mr.N.Arulkumar,
NO.807/2, Sengunam Village,
Polur
Tiruvannamalai-606803

2. The Tamil Nadu Real Estate Regulatory Authority (TNRERA),
No.1A, 1st Floor,
Gandhi Irwin Bridge Road,
Egmore, Chennai - 600008.

3. The Sub-Register,
Polur Register Office,
TiruvannamalaiDistrict.

4. The Assistant Director,
Survey Land Records,
Tiruvannamalai.

5. The Tahsildar (Tamilnilam)
Polur Taluk,
Tiruvannamalai District.

Enclosure
1.Layout original map and Condition – 2 set.

S.No	Description of Charges	Amount	Receipt No and Date
1	Scrutiny fee	4350	08/12/2025
2	OSR Fee		
3	Centage Charges	6300.00	11/01/2026
4	Development Charges	14500.00	11/01/2026
5	Display Board Charges	10000.00	11/01/2026
6	Satellite town charge		
7	Sub Division Charge	8400.00	11/01/2026

Joint Director/Deputy Director/Assistant Director(i/c)
District Town and Country Planning,

Tiruvannamalai District.

Enclosure

1.Layout original map and Condition – 2 set

Signature Not Verified

Signed by: Assistant Director
Location:Tiruvannamalai
Date:2026.01.12 15:04:13