Layout Application - Final Approval Letter

Roc No: 1/2025-2026
26.06.2025

Date: 6/26/25 11:42 AM

From:

Village Panchayat

Mela Ambur

To :

Tmt. A. Rajalakshmi
W/O, Thiru. Sathasivam.
Sir/Madam, Kuzhilazhikathu House,
Kaikulankara North,
ARA 51, THIRUMULLAVARAM POST,
KOLLAM DISTRICT - 691012

Online Application Number: YOUZ19RQ

Sir/ Madam,

Sub :

Residential Layout - District Town and Country Planning Office - Tenkasi District - Tenkasi Taluk - Non Planning Area - Mela Ambur Panchayat - Mela Ambur part -1 Village S.F.No.245/5A,249/4 - Extent of Layout 9438.00 Sq.m (2.33 Acre) -Layout Road Pattern approval - Reg.

Ref :

1.Applicant Tmt. A.Rajalakshmi, Online Application No.YOUZ19RQ Dated: 25.04.2025.
2.District Town and country planning Office, Tenkasi District Letter No. YOUZ19RQ (Road pattern issued on dated. 08.05.2025). 3.Circular from the Director of Town and Country Planning, Roc. No 19799/2020, Dated: 24.12.2020.
4.Applicant Tmt. A.Rajalakshmi, Online Application No. YOUZ19RQ Dated: 25.04.2025 (Gift deed document no.899/2025, Dated:27.05.2025)
5.G.O.138, Housing and Urban Development Department, Dated: 04.06.2004
6.G.O.79, Housing and Urban Development Department, Dated: 04.05.2017.
7.G.O.18, Municipal Administration and Water Supply Department Dated:04.02.2019 and G.O.16 Municipal Administration and Water Supply
Department dated: 31.01.2020.
1011600
8.G.O.141, Housing and Urban Development Department, Dated: 23.09.2020 Ref:

9.G.O.181, Housing and Urban Development Department, Dated: 09.12.2020
10.Government Letter No.19113 / Nov 4 (3)/2017-1, Housing and Urban Development Department, Dated: 30.08.2017. 11.Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1, Dated: 08.09.2017.
12.Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated: 07.01.2022
13.Demand payment Request online Application No. YOUZ19RQ Dated: 30.05.2025 (requiring payment of Centage Fee and Flag Day Fund).
14.Applicant Tmt.A.Rajalakshmi, Online Application No. YOUZ19RQ, Dated: 02.06.2025.(Payment of Centage Fee and Flag Day Fund).
15.Applicant Tmt.A.Rajalakshmi, Online Application No. YOUZ19RQ, Dated: 30.05.2025. (Payment of OSR Fee).
16. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 14.10.2019.
17.NOC from the Joint Director, Agricultural Department, Tenkasi District, Letter No. Ni4/2828/2025, Dated.21.04.2025.
18. G.O.53, Housing and Urban Development Department Dated.28.03.2025

Body:

extent of Layout 9438.00 Sq.m(2.33 Acre)
In the continuation, with reference to the 2nd cited letter, road pattern for residential layout has been issued by this office on 08.05.2025.
Further the applicant Tmt.A.Rajalakshmi, has gift deeded the roads and splay to the Mela Ambur Panchayat vide Gift deed document no.
899/2025, dated:27.05.2025. Hence, this residential layout has been approved with below conditions.
1.As per the condition, the layout has been approved and approved number issued as L.P/TDTCP No.SWP/27/2025 and enclosed with 2 set of
original maps and gift deeded documents has been forwarded with it for further action
2.Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office immediately as per
Condition no.9 (b).
3. After the approval of the local body. It is requested to send the approved residential layout map to the concerned registration department
office and land survey department for information and appropriate action
4.It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders
5.As per circular cited in 11th, it is requested to send the proceeding orders and maps to the concerned Tahsildar to update in Tamilnilam

website
Special Conditions:
1.a) With reference to the 9th cited and 11th cited letter, if the located site lies in the Municipal/ Corporation areas: Collecting the necessary
fees including the charges for providing amenities like roads, storm water drains and streetlights from the applicants After collecting the
necessary fees the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant(s)
directly. b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning
authority along with the permit of local body to the applicant (s) directly, only after ensuring that the applicant lays tar roads, provide other
amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary streetlights etc., as per
the
standards specified by the local body.
2.With reference to the 12th cited and 13th cited letter, the concern local body must issue the final approval After transfer of earmarked road,
park areas S.F.No sub-division in favour concern local body.
3. The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have approved the Tamil
Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to invite persons to
Market, book sell or offer for sale or
Real Estate Project or part of it only after
e applicant has requertise,
purchase in any manner any plot, apartment or building, as the case may be, in registering

the
Real Estate Project with the Real Estate Authority.
TNRERA.
4.As per G.0.79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested
to collect Rs.1000 as scrutiny fee for each plot. And under rule 9 concerned local body should collect the 3% Guideline Value as Land
conversation charges, before issuing the final approval.
5. Conditions mentioned in the No Objection Certificates obtained from the Central and State Govt. Departments must be followed scrupulously.
Head of Account:
0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use Conversion Charges-27
Non Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709)
6. According to the Circular No. 12544/14/CB dated: 04.07.2014 stating that, The Directorate of Town and Country Planning Department has
not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant's entitlement to
development is verified in the documents submitted with the applicant's application (lease deed, sale deed, gift deed, etc) Any person
wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises
individual rights over it, they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department
is not the right organization to decide this.
Allotment Details of Approved Layout Plan: Site Extent: 9438.00 Sq.m (2.33 Acres)
No.Of.Plots: 43+ Applicant Own use land
OSR Details: Amount Paid Rs.42783/- dated.30.05.2025.
Gifted over to Local Body
Gift Deed Document
:
No.899/2025, Dated.27.05.2025.
Layout Road & Splay Extent: 2856.15 Sq.m A) Public Purpose: 33.31 Sq.m (0.51%) B) TANGEDCO Purpose: 33.71 Sq.m (0.51%)

Village

Signature Not Verified

Signed by: Village Panchayat President
Location:Tenkasi
Date:2025.06.26 11:42:45