Layout Application - Final Approval Letter

Roc No: ROC. No.18.
Date.23/01/2026

Date: 1/30/26 5:14 PM

From:

Village Panchayat

Edapattu kovi street, Edapattu panchayat Office, Melmalayanur T.k Viluppuram D.t

To :

Tvl. B.Aslam and V.Karunanithi
No:10, Railway Station Road,
TSB Hypermart,
Polur - 606803

Online Application Number: P9KOLO8Q

Sir/ Madam,

Sub :

Residential Layout - Office of the Assistant Director of Town and Country Planning – Villupuram District – Melmalaiyanur Taluk –
Melmalaiyanur Panchayat Union – Idaippattu Panchayat & Village – S.F.No: 313/1A2A to an extent of 2.19 Acres (or) 8865.00
Sq.m – Final Order

Ref :

1. Applicants Tvl B.Aslam and V.Karunanithi, Online Reference No: P9KOLO8Q, dated: 20.12.2025.
2. District Town and country planning Office, Villupuram District Letter No: P9KOLO8Q /2025/TCP. (Road pattern issued on dated: 14.01.2026).
3. Joint Director, Agriculture Department Dry Land NOC lr.No: C2/13878/2025, Dated: 31.12.2025.
4. Circular from the Director of Town and Country Planning, Roc.No: 19799 / 2020, Dated: 24.12.2020.
5. Applicants Tvl B.Aslam and V.Karunanithi, Gift deed (Local Body) Document No.35/2026, Dated: 08.01.2026.
6. G.O(Ms) No:138, Housing and Urban Development Department, Dated: 04.06.2004.
7. G.O(Ms) No:79, Housing and Urban Development Department, Dated: 04.05.2017.
8. G.O(Ms) No:18, Department of Municipal Administration and Water Supply, Dated:04.02.2019 and

G.O (Ms) No: 16, Department of Municipal Administration and Water Supply, dated: 31.01.2020.
9. G.O (Ms) No:141, Housing and Urban Development Department, Dated: 23.09.2020.
10. G.O (Ms) No:181, Housing and Urban Development Department, Dated: 09.12.2020.
11. Government Letter No.19113 / Nov 4 (3) / 2017-1, Housing and Urban Development Department, Dated: 30.08.2017.
12. Circular from the Commissioner of Town and Country Planning, letter no.13686/2017/LA1, dated: 08.09.2017.
13. Circular from the Director of Town and Country Planning, Roc No.320/ 2022/TCP3, Dated: 07.01.2022.
14. Applicants Tvl B.Aslam and V.Karunanithi, Letter Dated: 18.01.2026 & 20.01.2026 (OSR Fee & Demand Fee).
15. Circular from the Director of Town and Country Planning, Roc No. 4367/2019/TCP2, Dated: 14.10.2019.

Body:

With reference to the 1st letter cited, Applicant has requested for the approval of Residential layout in Villupuram District, Melmalaiyanur Taluk, Melmalaiyanur Panchayat Union, Idaippattu Panchayat & Village, S.F.No: 313/1A2A to an extent of 2.19 Acres (or) 8865.00 Sq.m forwarded to District Town and Country Planning, Villupuram District for concurrence.
In continuation, with reference to the 2nd letter cited, Road pattern for Residential layout has been issued by the Villupuram District office on 14.01.2026. Further the applicant Tvl B.Aslam and V.Karunanithi, has gifted the road, road splay areas, public purposes area have handed over to the local body vide Gift deed document No: 35/2026, Dated: 08.01.2026. Hence, this Residential layout has been approved with the following conditions.
1. As per the condition, the layout has been approved and approved number issued as L.P/A.D.T.C.P(VD) No:17/2026. And enclosed with 5 set of original maps and gift deeded documents has been forwarded with it for further action.
2. Further, when the final approval is given by the local body, it is requested to send a copy of the conditions to this office immediately as per Condition no.1(b).
3. After the approval of the local body. It is requested to send the approved residential layout map to the concerned Registration department office and land survey department for information and appropriate action.
4. It is requested to send acknowledgment of receipt of receiving Maps and Proceeding orders
5.As per circular cited in 13th, it is requested to send the proceeding orders and maps to the concerned Tahsildhar to update in Tamilnilam website.
Special Conditions
1.a) With reference to the 8th cited and 10th Government order, if the located site lies in the Municipal/ Corporationareas: Collecting the necessary fees including the charges for providing amenities like roads,storm water drains and street lights from the applicantsAfter collecting the necessary fees the final layout sketch, permit of planning authority along with approval of Local Body shall be issued to the applicant(s) directly.
b) Other than Municipal/ Corporation areas: Shall collect the necessary fees and issue the final layout sketch, permit of planning authority along with the permit of local body to the applicant (s) directly, only after ensuring that the applicant lays tar roads, provide other amenities like storm water drains, water supply facilities by constructing required OHT, provide necessary street lights etc., as per the standards specified by the local body
2.With reference to the 11th cited and 12th cited letter, the concern local body must issue the final

approval order after transfer of earmarked road areas S.F.No sub-division in favour of concern local body.

3.The Tamil Nadu Government in G.O.Ms.No.112, Housing and Urban Development Department, dated 22.06.2017 have approved the Tamil Nadu Real Estate (Regulation & Development) Act 2016, The promoter has to advertise, Market, book sell or offer for sale or invite persons to purchase in any manner any plot, apartment or building, as the case may be, in any Real Estate Project or part of it only after registering the Real Estate Project with the Real Estate Authority. The applicant has requested to follow the protocols as per instruction given by TNRERA.

4.As per G.O.(Ms)No:79 Housing and Urban Development Department, dated: 04.05.2017, in-case of non-planned area rule 3 it has been requested to collect Rs.1000 as scrutiny fee for each plots. And under rule 9 concerned local body should collect the 3% Market Land Value as Land conversation charges, before issuing the final approval

Head of Account:

0217 Urban Development - 60 other Urban Development Schemes -800 other Receipts - AS Receipts under Land Use Conversion Charges-27 Non Taxation fees - 09 Collections (DPC: 0217-60-800-AS 22709)

5.According to the Circular No. 12544/14 /Spl.cell dated: 04.07.2014 stating that,The Directorate of Town and Country Planning Department has not legally certified the title to the ownership by granting technical clearance and planning permission. Only the applicant's entitlement to development is verified in the documents submitted with the applicant's application (lease deed, sale deed, gift deed, etc, any person wishing to purchase the property must individually assert ownership of the property to the applicant. Also, if anyone else dispute arises individual rights over it, they can settle it before the appropriate competent court. The Directorate of Town and Country Planning Department is not the right organization to decide this.

6.As per TNCDBR-2019 the following fee and charges are collected as follows:

Village

Signature valid

Signed by: Village Panchayat President
Location:Vilupuram
Date:2026.01.30 17:14:58