



Directorate of Town Panchayat
BuildingPlan Approval-Final Approval Letter

Proceedings of Marakkanam Town Panchayat Executive Officer Present: Mr./Mrs. James D' Sami

Roc No: A1/305/2025

BA No: 12

Date: 19/12/2025

Sub:

Building License –39,Pondy road,Marakkanam,Marakkanam(Tk),villupuram(Dt),604303
to grant permission to construct Residential building at Survey No - 428/3B Old Survey No - 370/3 Patta
No - 2681 At Sannathi Street Marakkanam (South) Village Marakkanam Town Panchayat And Taluk
Villuppuram District. , Marakkanam , Marakkanam , Vilupuram. Building Survey No : 428 subdivision: 3B Plot
No : 0-Orders issued – reg.

Ref:

Application from Mr./Mrs.:SUNITHA S/o, H/o.OMPRAKASH , SWP/BPA/727060/2025 Survey No: 428
subdivision: 3B in Marakkanam Town Panchayat , Plot No:0 Dt: 11/12/2025 B.A.No. (12)

Your application regarding building approval for Residential Building and subject to the following conditions,
permission to construct the building is granted in Survey No - 428/3B Old Survey No - 370/3 Patta No -
2681 At Sannathi Street Marakkanam (South) Village Marakkanam Town Panchayat And Taluk
Villuppuram District. of Marakkanam Village Vilupuram District is scrutinised and permission is here by
accorded to construct the building subject to the following condition.

1. This permission will be valid for a period of five years from 19/12/2025 to 19/12/2030
2. No encroachment shall be made on Government/Town Panchayat land or Street.
3. The building should be constructed in accordance with Tamil Nadu Combined Development and Building Rules 2019
4. No soil shall be taken for the construction of the said building where permission has been obtained for the building.
5. The building should be constructed without any change in the approved plan. If any alteration is needed, prior permission should be obtained.
6. Application for renewed of permission should be submitted 30 days prior to the date of expiry of the license period.
7. A copy of the approved drawing shall be kept at the site and shall be produced to the Town Panchayat Official on demand.
8. Toilet, septic tank etc., should be laid in sanitary manner. It should be safe and easy to clean up.
9. If the amount already paid is later found to be less, the remaining amount should be paid to the Marakkanam immediately.

10. Rain water harvesting structures must be constructed in the premises of the building.
11. Solar water heating equipment should be installed
12. If any document submitted for permission is found incorrect later, their building license permission will be cancelled without any prior notice.
13. When the construction is completed, it is obligatory to obtain the Completion Certificate.
14. Within 15 days of completion of construction or occupation in the building, the building owner should inform to the Executive authority the details with the relevant documents to assess property tax.

A copy of the approved drawing is enclosed herewith.

Encl- Approved Plan

To

Thiru./Tmt. :SUNITHA, S/o., W/o. : OMPRAKASH,13/21, Sannathi Street, Marakkanam,
Thindivanam T.K, Marakkanam R.I, Villupuram. , Marakkanam , Marakkanam , Vilupuram

Executive Officer,

Marakkanam Town Panchayat,
Vilupuram District.

Copy to: Bill Collector, Marakkanam, Town Panchayat

(Follow up action regarding levying Property tax as soon as the completion of the

