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# TAMIL NADU GOVERNMENT GAZETTE

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## Part III—Section 1(a)

**General Statutory Rules, Notifications, Orders, Regulations, etc., issued by Secretariat Departments.**

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## NOTIFICATIONS BY GOVERNMENT

ENVIRONMENT AND FORESTS DEPARTMENT

**Amendments to the Tamil Nadu Regulation of Wood Based Industries Rules, 2010.**

*[G.O. Ms. No. 16, Environment & Forests (FR.13), 7th February 2020, தை 24, விகாரி, திருவள்ளுவர் ஆண்டு–2051.]*

No. SRO A-10/2020.—In exercise of the powers conferred by Section 26 read with sections 35 and 63 of the Tamil Nadu Forest Act, 1882 (Tamil Nadu Act V of 1882), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Regulation of Wood Based Industries Rules, 2010.

AMENDMENTS.

In the said Rules,-

**(1) in rule 2, in sub-rule (1),-**

(i) in clause (a), for the expression "Conservator of Forests" the expression "Conservator of Forests or the Chief Conservator of Forests or the Additional Principal Chief Conservator of Forests" shall be substituted;

(ii) after clause (d), the following clause shall be inserted, namely;-

"(d-a) "Industrial Estate" means areas notified by the Government for establishment of wood based industries"

(iii) for clause (g), the following clause shall be substituted, namely:-

"(g) "Principal Chief Conservator of Forests" means the Principal Chief Conservator of Forests (Head of Department) Tamil Nadu";

(iv) after clause (g) as so substituted, the following clauses shall be inserted, namely:-

"(g-a) "Round log" means a piece of wood in its natural form, having mid girth of thirty centimetre or more under bark and it includes such round log even after its bark has been removed or its surface has been dressed, manually or by using a band saw or any other machine or equipment to make its cross section square or near-square for the purpose of ease in its transportation and/or storage;

(g-b) "Saw Mill" means plants and machinery in a fixed structure or enclosure, for conversion of round logs into sawn timber;

(g-c) "Sawn Timber" means beams scantlings, planks, battens and such other product obtained from a sawing of a round log;

(g-d) "Committee" means the state level committee constituted under rule 3 - A of these rules";

(v) for clause (h), the following clause shall be substituted, namely;-

"(h) "Wood based industry" means any industry which processes wood as its raw material (Saw mills/ Venner/ Plywood/ or any other form such as sandal, Katha wood, etc)";

**(2) to rule 3, the following provisos shall be added, namely:-**

"Provided that the following industries or processing plants not using round logs of domestic origin or operating without a band saw or re-saw or circular saw of more than thirty centimetre diameter shall not require licence, namely:-

**Industries or processing plants which use**,- (a) sawn timber, cane, bamboo, reed, plywood, veneers or imported wood, procured from legitimate sources;

(b) black board, medium density fibreboard or similar wood based products, procured from legitimate sources;

(c) round log or timber from species declared as agro-forestry or agricultural crops and / or exempted from the purview of the felling and transit regime in Tamil Nadu and procured from legitimate sources:

Provided further that the Committee may allow installation of circular saw of diameter upto 60 centimetre in such industries having specialized requirement. Such industries shall be registered with the Tamil Nadu Forest Department and shall be regulated as per the norms prescribed by the Government.

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**(3) after rule 3, as so amended, the following rules shall be inserted, namely:-**

"3-A State Level Committee - (1) The Government shall constitute a State Level Committee to perform the functions stipulated under rule 3 - B.

**(2) The Committee shall consists of the following:-**

| | | | |
|---|---|---|---|
| (i) | Principal Chief Conservator of Forests (Head of Department), Tamil Nadu | : | Chairperson |
| (ii) | A representative of the Regional Office of the Ministry of Environment, Forest and Climate Change | : | Member |
| (ii) | A representative of the Tamil Nadu Forest Department not below the rank of a Conservator of Forests dealing with preparation of Working Plans or Working Schemes | : | Member |
| (iv) | Director or the Additional Director of Industries | : | Member |
| (v) | A representative of the Forest Development Corporation | : | Member |
| (vi) | An Officer not below the rank of Conservator of Forests working in the Forests Head Quarters. | : | Member Secretary |

(vii) The Committee may co-opt an officer from Teritorial wing of the Tamil Nadu Forest Department not below the rank of Conservator of Forests and officers from Department of Agriculture and Department of Revenue of the State of Tamil Nadu.

(3) The Committee shall meet at least once in three months.

(4) The quorum of the meeting shall be at least fifty percent of the Members, excluding the Chairman.

(5) The Committee shall invite one representative of the industry nominated by the saw-mill association as a special invitee to each and every meeting of the Committee.

**3 - B. Powers and functions of the Committee.-** The Committee shall perform the following functions, namely:-

(a) assess the availability of timber in the State by way of appropriate study on demand and supply as and when it decides and shall devise suitable mechanism for sustainable use of timber in a way that does not affect the forests of the area adversely.

(b) approve the name of wood based industries which may be considered for grant of fresh licence or enhancement of the existing licensed capacity in case the Committee is satisfied that timber is available legally for the said new Wood Based Industries, such as, trees outside forests, forests, etc;

(c) ensure that the amount lying with Tamil Nadu Forest Department as recovered from Wood Based Industries is utilized for the purpose of afforestation only.

(d) examine and make appropriate recommendations or any other matter referred by the Government to the Ministry of Environment, Forest and Climate Change.

**3 - C. Estimated annual consumption of timber by wood based industries.-** (1) (a) For the purpose of assessing the timber requirement of the saw mills, they may be divided into,-

(a) Saw mills upto 10 HP

(b) Saw mills between 10 HP and 20 HP

(c) Saw mills between 20 HP and 4O HP

(d) Saw mills between 40 HP and 60 HP and

(e) Saw mills above 60 HP

(b) The annual requirement of round log for saw mills of different capacities may be fixed by the Committee based on the technical data or as per the formula given below, namely:-

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(i) Saw mills of 10 HP and below: 540 cu. mt. (base value)

(ii) Saw mills between 10 HP and 20 HP: 810 cu. mt. (1.5 time the base value)

(iii) Saw mills between 20 HP and 40 HP: 1080 cu. mt. (2 times of the base value)

(iv) Saw mills between 40 HP and 60 HP: 1620 cu. mt. (3 times of the base value)

(v) Saw mills above 60 HP: 2160 cu. mt. (4 times of the base value)

(2) The Timber requirement for various units as assessed by Indian Plywood Industries Research and Training Institute (IPIRTI), Bangalore is given in the Annexure.";

**(4) in rule 4 ,-**

(i) sub-rules (1), (2) and (3) shall, respectively, be re-numbered as sub-rules (2), (3) and (4);

(ii) before sub-rule (2), as so re-numbered, the following sub-rule shall be inserted, namely :-

"(1) No licence to a wood based industry shall be granted without obtaining prior approval of the Committee" ;

(iii) after sub-rule (4), as so remembered the following sub-rule shall be added namely:-

"(5) A Wood Based Industry can be established in an Industrial Estate or a Municipal area, irrespective of the aerial distance from the boundary of nearest notified forest or protected area";

**(5) in rule 5,** in sub-rule (2), after the expression "adverse impact on forests", the expression "and after the approval of the Committee", shall be inserted;

**(6) in rule 6,** for the expression "subject to the guidelines issued by the Principal Chief Conservator of Forests from time to time", the expression "subject to the approval of the Committee" shall be substituted;

**(7) in rule 11,** after sub-rule (2)., the following sub-rule shall be added, namely;

"(3) The Licensing Officer shall permit the shifting of the unit only after the approval of the Committee" ;

**(8) in rule 12,-**

(i) for sub-rule (1), the following sub-rule shall be substituted, namely:-

"(1) (a) Any person who has been refused, (i) to grant of licence under rule 4; or (ii) renewal of licence under rule 5; or (iii) transfer of licence under rule 6, or (iv) shifting of wood based industry under rule 11, may within a period of Sixty days from the date of the receipt of such order, prefer an appeal to the Government.

(b) Any person whose licence has been revoked under rule 10, may within a period of thirty days from the date of receipt of such order, prefer an appeal to the Conservator of Forest or the Field Director of Tiger Reserve, as the case may be.";

(ii) in sub-rule (2), for the expression "the Conservator of Forest or the Field Director of Tiger Reserve", the expression "the Government or the Conservator of Forest or the Field Director of Tiger Reserve, as the case may be," shall be substituted;

(iii) in sub-rule (3), for the expression "the Conservator of Forest or the Field Director of Tiger Reserve", the expression "the Government or the Conservator of Forest or the Field Director of Tiger Reserve, as the case may be," shall be substituted;

**(9) after form-IV,** The following Annexure shall be added at the end, namely:-

ANNEXURE

**Assessment of Timber Requirement**

[*See* rule 3-C(2)]

The Indian Plywood Industry Research and Training Institute(IPIRTI), Bangalore an autonomous body under the Ministry of Environment, Forest and Climate Change has assessed the timber requirement per unit for peeling length of 4 feet and 8 feet size in the plywood / veneer units as 5 cu.mt. and 11 cu.mt. respectively per day on an average of 8 working hours per day. By assuming that the peeling units work for 8 hours per day on an average for 300 days in a year, the normal timber requirement of the peeling length of 4- feet size in veneer units is 1500 cu.mt. The total timber requirement for the stand alone veneer units may be assessed by calculating the equivalent number of 4 feet length machines and by taking its normal installed capacity as 1500 cu.mt. per annum.

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The timber requirement of a plywood unit may be taken as 'nil' on the ground that the round timber is used as timber in the veneer units only and that the plywood units are the secondary users which use the veneer as the raw material produced by the veneer units. The plywood units use presses of various sizes such as 8x4x6, 8x4x12, 8x4x15, 4x4x7, 4x4x10.A, 8x4x10 capacity press can produce upto 10 plywood pieces of 8'x4' size per hour whereas a 8x4x15 capacity press can produce upto 15 plywood pieces of 8'x4' size per hour and so on. The normative installed capacity of the plywood units will accordingly depend upon the number and the type of presses. This number and type of presses installed in each of the plywood unit may be assessed and thereafter equivalent number or presses of 8x4x10 capacity may be calculated. The normative annual timber requirement for a integrated plywood unit having a 8x4x10 capacity press may be taken as 2000 cu.mt. per annum, and accordingiy the total requirement of timber for the plywood units should be calculated.".

SHAMBHU KALLOLIKAR,
*Principal Secretary to Government.*

LABOUR AND EMPLOYMENT DEPARTMENT

**Amendments to the Tamil Nadu Catering Establishments Rules, 1959.**

*[G.O. Ms. No. 28, Labour and Employment (H1), 13th February 2020, மாசி 1, விகாரி, திருவள்ளுவர் ஆண்டு–2051.]*

No. SRO A-11/2020.—In exercise of the powers conferred by Section 29 of the Tamil Nadu Catering Establishments Act, 1958 (Tamil Nadu XIII of 1958), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Catering Establishments Rules, 1959, namely:-

AMENDMENTS.

In the said Rules,-

(1) rule 19 shall be omitted;

(2) in rule 38 for sub-rule (1), the following sub-rule shall be substituted, namely:-

" (1) (a) Every employer shall maintain -

(i) a Register of person employed in Form XIX;

(ii) a Register of Employment in Form XX;

(iii) a Register of Wages in Form XXI; and

(iv) a Register of Leave and Social Security Benefits in Form XXII.

(b) The registers referred to in clause (a) shall be maintained either electronically or manually.

(c) Where the registers referred to in clause (a) is maintained in electronic form, the layout and presentation of the registers may be adjusted without changing the integrity, serial number and contents of the columns of the register.

(d) The Registers in the Forms specified in clause (a), shall be considered to serve the purposes of the Registers and muster roll specified hereunder, namely:-

i. Muster Roll in Form A as per sub-rule (1) rule 3 of the Tamil Nadu Maternity Benefit Rules, 1967;

ii. Register of Fines in Form I, Register of Deductions for Damage or Loss caused to the employer by neglect or default of the employed person in Form II as per sub-rule (4) of rule 21, Overtime Register for Workers in Form IV as per sub-rule (2) of rule 26, Muster Roll in Form V as per sub-rule (5) of rule 27 and Register of Employees in Form XI as per sub-rule (6) of rule 27 of the Minimum Wages (Tamil Nadu) Rules, 1953;

iii. Register of Fines in Form I as per rule 3, Register of Deductions for Damage or Loss caused to the employer by the neglect or default of the employed persons in Form II as per rule 4, Register of Advances in Form III as per rule 17 of the Tamil Nadu Payment of Wages Rules, 1937;

iv. Register of Wages in Form B, Register of Fines and Unpaid Accumulations in Form C as per rule 29 of the Tamil Nadu Labour Welfare Fund Rules, 1973;

v. Register of Workmen in Form I as per sub-rule (1) of rule 6 of the Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Rules, 1981;

vi. Register of employees placed under suspension in Form I as per rule 3 of the Tamil Nadu Payment of Subsistence Allowance Rules, 1981";

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(3) forms "IV-F", "XIV", "XVI" and "XVIII" shall be omitted;

(4) after FORM XVIII as so omitted, the following Forms shall be added, namely:-

"FORM—XIX

**Employee Register.**

*See* sub-rule (1) (a) of rule 38

Name and Address of the Catering Establishment:

Registration Certificate No.:

| Sl. No. | Name of the employee | Employee I.D.No. | Gender | Father / Spouse Name | Date of Birth | Date of entry into service | Designation | Present Address | Permanent Address | Employee' Provident Fund – UAN | Employees State Insurance Corporation No. | Aadhaar No. | Date on which completion of 480 days of service | Date on which made permanent | Period of Suspension if any | Bank A/c Number, Name of Bank, Branch (IFSC) | Photo | Mobile Number | E-mail I.D | Specimen Signature / Thumb Impression | Date of Exit | Reason for Exit | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | | | | | | | | | | | | | | | | | | | | | | | |

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FORM-XX

**Register of Employment**

*See* sub-rule (1) (a) of rule 38

For the period From ..... To .....

Name and Address of the Catering Establishment:

Name and Address of the Employer:

Name of the Manager / Incharge:

Registration Certificate No.

National and Festival Holidays Approval Proceedings No. & Date:

Approved National and Festival Holidays:

| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|
| | | | | |

| Sl. No. | Name of the employee | Employee I.D. No. | Time at which work commences | Rest Interval | Time at which work ends | Daily Hours of work including overtime (if any)* | | | | | | | | | | | | | | | | | | | | | | | | | Total Days worked | Total Hours Worked | Number of days on Loss of Pay | Benefit availed for working on National Holiday (**) | Benefit availed for working on Festival Holiday (**) | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | | | | | | | | | | | | | | | | | | | | | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

* Abbreviations to be used: H – Weekly Holiday; FH – Festival Holiday; NH – National Holiday; EL – Earned Leave; ML – Medical Leave; HW – Holidays with Wages; MBL – Maternity Leave; SH – Substituted Holiday; SP – Suspension; LOP – Loss of Pay.

** Abbreviations to be used:- H – for holidays allowed; W/D – for work on double wages; W/H – for work with substituted holiday; 'N/E' if not eligible for wages.

FORM-XXI

**Register of Wages**

*See* sub-rule (1) (a) of rule 38

Name and Address of the Catering Establishment:

Name and Address of the Employer:

Name of the Manager/Incharge:

Registration Certificate No.:

Total number of persons employed:

| Men | Women | Male Young persons | Female Young persons |
|---|---|---|---|
| | | | |

Wage Period From ..... To .....
(Monthly/Fortnightly/Weekly/Daily/Piece Rated)

| Sl.No. | Name of the Employee | Employee I.D. No. | Number of days worked | Basic Wage | Dearness Allowance | House Rent Allowance | Other Allowances (nature may be specified) | Overtime Wages | Leave Wages (wages for EL availed / double wages for NFH / wages for accumulated leave) | Gross Wages | Deductions | | | | | | | | | | | | | | Net Wages | Date of payment | Unpaid accumulations | Rate at which subsistence allowance calculated and amount paid | Receipt by Employee / Bank Transaction I.D. and Date | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | Provident Fund | Employees State Insurance | Labour Welfare Fund | Advances | | | | Damages / Fine | | | | Any other Deductions | Total Deductions | | | | | | | |
| | | | | | | | | | | | | | | Advance paid | Advance recovery pending at the beginning of the month | Advance Recovered | Pending Recovery | Deduction imposed on Damages, Loss of Fines | Deduction recovery pending at beginning of the month | Deduction made on Damages, Loss of Fines | Pending Recovery | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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FORM-XXII

**Register of Leave and Social Security Benefits**

*See* sub-rule (1) (a) of rule 38

Name and Address of the Catering Establishment:

Name and Address of the Employer:

Name of the Manager / Incharge:

Registration Certificate No.:

For the month of ..... Year .....

| Sl.No. | Name of the employee | Employee I.D. No. | Earned Leave | | | | Medical Leave | | | Other Leave | | | Maternity Benefits | | | | | Gratuity Benefits | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Leave at the beginning of the month | Leave earned during the period | Leave availed during the month | Leave balance at the end of the month | Leave at beginning of the month | Leave availed during the month | Leave balance at end of the month | Leave at beginning of the month | Leave availed during the month | Leave balance at end of the month | Date of giving notice of pregnancy / delivery | Amount of Maternity benefit paid in advance, of expected delivery and Date of Payment. | Subsequent payment of maternity benefit and date of payment | Amount paid as Medical Bonus and Date of payment | Leave with Wages as per Section 9 or 10 under Maternity Benefit Act, 1961 | Whether nomination received from the employee | Amount paid as Gratuity in case of exit or demise of the employee | Remarks |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | | | | | | | | | | | | | | | | | | | | |

Md. NASIMUDDIN,
*Additional Chief Secretary to Government.*

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