



ABSTRACT

Announcement – Simplification of procedure – Identifying atleast 25 services – 3 person team for Municipal Administration and Water Supply Department – Constituted - Orders – Issued.

MUNICIPAL ADMINISTRATION AND WATER SUPPLY (OP-I) DEPARTMENT

G.O. (D) No.76

Dated 09. 02. 2015

Read:-

G.O. (Ms) No.101, Personnel and Administrative Reforms (A) Department, dated 01.10.2014.

ORDER:-

The Hon'ble Minister (Municipal Administration, Rural Development, Law, Courts and Prisons) on 07.08.2014 has announced on the floor of Assembly as follows:-

"It is proposed to identify atleast 25 such services being rendered by different departments and to simplify the same after extensive consultation with the concerned department and stakeholders. The public will also be encouraged to offer their suggestions for due consideration. After reaching consensus on the revised procedures to be adopted, the proposed simplified procedure will then be processed for adoption by carrying out necessary amendments of existing rules by the concerned departments. Personnel and Administrative Reforms Department will play a coordinating role in the entire exercise and ensure that 25 existing procedures across different Departments are simplified and streamlined"

2. In the G.O. read above, inter alia, orders have been issued that each department shall form a three person team immediately which will-

- (a) Identify ALL services being provided by the Department to the public, institutions, stakeholders, etc.,

P.T.O.....

- (b) Identify all stakeholders involved in a service
- (c) Re-look at the existing procedures and propose change requirements wherever necessary toward simplification and efficiency.

This three person team shall take ownership for this entire exercise in the department and shall ensure that ALL services being extended shall ensure a clear time frame and a standardized procedure be followed (receiving of applications and on to final delivery – clearly indicating acceptance or rejection).

3. Accordingly a three member team for the purpose mentioned in para 2 above is formed as follows:-

1. Thiru Praveen P Nair, I.A.S.,
Deputy Secretary to Government
Municipal Administration and Water Supply Department,
Secretariat, Chennai – 600 009
2. Thiru T.G. Vinay, I.A.S.,
Deputy Commissioner, (R&F),
Chennai Corporation,
Chennai.-600003
3. Thiru G. Prakash, I.A.S.,
Director of Municipal Administration,
Chepauk, Chennai – 5.

4. The General Section of this Department shall assist the above team by coordinating with the Heads of Department and consolidating the particulars regarding the various services rendered by them.

(ORDER OF THE GOVERNOR)

K. PHANINDRA REDDY
PRINCIPAL SECRETARY TO GOVERNMENT

To
Thiru Praveen P Nair, I.A.S.,
Deputy Secretary to Government,
Municipal Administration and Water Supply Department, Chennai-600009.

Thiru T.G. Vinay, I.A.S.,
Deputy Commissioner, (R&F) Chennai Corporation, Chennai-600003

Thiru G. Prakash, I.A.S.,
Director of Municipal Administration,
Chepauk, Chennai -600005

The Principal Secretary / Commissioner,
Chennai Corporation, Chennai - 600003

The Director of Municipal Administration,
Chepauk, Chennai- 600 005.

The Director of Town Panchayats, Kuralagam,
Chennai – 600108

The Managing Director,
Tamil Nadu Water Supply and Drainage Board Chennai-600005

The Managing Director,
Chennai Metropolitan Water Supply and Sewerage Board,
Chennai-600002

Copy to:-

All Sections / All Officers in Municipal Administration and Water Supply Department,
The Special Personal Assistant to the Hon'ble Minister
(Municipal Administration, Rural Development, Law, Courts and Prisons)
Chennai – 9.

The Principal Private Secretary to the Principal Secretary to Government,
Municipal Administration and Water Supply Department, Chennai – 9.

The Personnel and Administrative Reforms(A) Department, Chennai-9.

The Section Officer,

Municipal Administration and Water Supply (General) Department, Chennai -9.

(To inform and to co-ordinate with the Head of Departments)

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//Forwarded by Order//

D. Shale Pradip
11.6 SECTION OFFICER
12/02/2015