



User Registration

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Duty and Fees

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Stamp Duty and Registration fee

Categories of Document	Stamp Duty	Registration Fee
1. Conveyance (Sale)	7% on the market value of the property	2% on the market value of property.
2. Gift	7% on the market value of the Property	2% on the market value of the property.
3. Exchange	7% on the market value of the property which is of greater value.	2% on the market value of the property which is of greater value.
4. Simple Mortgage	1% (on the loan amount) subject to a maximum of ₹ 50,000/-	1% on loan amount subject to a maximum of ₹ 15,000/-
5. Mortgage with possession	4% on loan amount	1% subject to the maximum of ₹ 2,00,000/-
6. Agreement to Sale	₹ 200/-	1% on the money advanced (1% on total consideration if possession is given)

7. Agreement relating to construction of building	1% on the cost of the proposed construction or the value of construction or the consideration specified in the agreement whichever is higher	3% on the cost of the proposed construction or the value of construction or the consideration specified in the agreement whichever is higher
8. Cancellation	₹ 1000/-	₹ 500/-
9. Partition		
i) Partition among family members	1% on the market value of the property subject to a maximum of ₹ 40000/- for each share	1% subject to a maximum of ₹ 10000/- for each share.
ii) Partition among Non family members	4% on the market value of the property for separated shares	1% on the market value of the property for separated shares
10. Power of Attorney		
i) General Power of Attorney to SELL the immovable property (when power is given to non family member)	1% on the market value of the property	1% on the market value of the property.
ii) General Power of Attorney to SELL the immovable property (when Power is given to family member)	₹ 1,000/-	₹ 2,000/-
iii) General Power of Attorney to SELL the Movable property & for other purposes	₹ 1000/-	₹ 500/-
iv) General Power of Attorney given for consideration	5% of the total market value of the property	1% on the market value of the property

11. Settlement		
i) In favour of family members	1% On the market value of the property subject to a maximum of ₹ 40000/-	1% on the market value of the property subject to a maximum of ₹ 10000/-
ii) Other Cases	7% on the market value of the property	2% on the Market Value
12. Partnership deed		
i) where the capital does not exceed ₹ 500/-	₹ 50/-	1% on the Capital invested
ii) Other Cases	₹ 1000/-	1% on the capital invested
13. Memorandum of Deposit of Title Deeds	0.5% on loan amount subject to a maximum of ₹ 40000/-	1% on loan amount subject to a maximum of ₹ 8000/-
14. Release		
i) Release among family members (co - parcenars)	1% on the market value of the property subject to a maximum of ₹ 40000/-	1% on the market value of the property subject to a maximum of ₹ 10000/-
ii) Release among non family members (between co-owners & benami release)	7% on the market value of the property	1% on the market value of the property
15. Lease		
Lease below 30 years	1 % on the total amount of rent, premium, fine etc	1% subject to a maximum of ₹ 40000/-
Lease upto 99 years	4% on the total amount of rent, fine, premium of	1% subject to a maximum of

	advance, if any, payable.	₹ 40000/-
Lease above 99 years or perpetual Leave	7% on the total amount of rent, fine, premium of advance, if any, payable.	1% subject to a maximum of ₹ 40000/-
16. Declaration of Trust (if property is there, it would be considered as sale)	₹ 1000/-	1% on the corpus fund.
17. Receipt	₹ 1/-	₹ 200/-
18. Sale Certificate		
i) Issued by Revenue authority or Court or public auction	5% on the auction price	2% on the auction price
ii) Issued by Others	7% on the market value of the property	2% on the market value of the property
iii) Sale Certificate Filing	-	3% on the auction price

Fees for getting encumbrance certificate for one survey number ^

E.C. Application fee	Rs. 1/-
Search Fee for 1st year	Rs. 30/-
Search fee for every additional year	Rs. 10/-
Additional Fees in Computerised	

period ie from 1987	Rs. 200/-
Urgent EC in Non Computerization period	Double the required fee

Fees for certified copies

Application fees	Rs. 1/-
Search Fee for 1st year	Rs. 10/-
Computer Fees	Rs. 200/-
Copying Fees for copies made by Scanning Machine for the copy of Each Page	Rs. 10/-
Stamp Duty	Rs. 100/-

Fee for Hindu Marriage Registration

Sr. No	Fee Description	Amount (in Rs)
1	For the Registration of a Marriage which will be exclusive of any other fees levied by devasthanam for marriages in temples	100
2	For a certified copy of an entry in Hindu Marriage Register :	10
3	For making a search	
	a) if the entry is of the current	10

	b) if the entry relates to any previous year or years (for each such year)	10
4	For Registering a marriage at any place outside the office of the Marriage Registrar to be appropriated by the Marriage Registrar in addition to the fee in entry (1) above	50
5	Application fees for registering a marriage at any place outside the office of the marriage Registrar	200
6	CD Fees	100

Document Writers Fees

COMMERCIAL TAXES AND REGISTRATION DEPARTMENT.

AMENDMENT TO TAMIL NADU DOCUMENT WRITERS LICENCE RULES.

(G.O. Ms. No.49, Commercial Taxes and Registration (M2) Department 15th April 2010.)

TABLE OF FEES

[See Rule 14 (4)]

I. FOR DOCUMENTS THROUGH WHICH PROPERTY IS CONVEYED:-

(Viz., Conveyance, Exchange, Settlement and Gift)

SL.NO.	DESCRIPTION	FEES
1	When the value specified in the document does not exceed Rs.10,000/-	Rs.50/-
2	When such value exceeds Rs.10,000/- but does not	Rs.100/-

	exceed Rs.50,000/-	
3	When such value exceeds Rs.50,000/- but does not exceeds Rs.1,00,000/-	Rs.150/-
4	When such value exceeds Rs.1,00,000/- but does not exceeds Rs.2,00,000/-	Rs.200/-
5	When such value exceeds Rs.2,00,000/- but does not exceeds Rs.5,00,000/-	Rs.300/-
6	When such value exceeds Rs.5,00,000/-	Rs.400/-

II (a). FIXED FEE FOR THE FOLLOWING DOCUMENTS:-

SL.NO.	DESCRIPTION	FEES
1	Deposit of title deeds	Rs.100/-
2	Lease deed	Rs.100/-
3	Mortgage deed	Rs.100/-
4	Release deed	Rs.100/-
5	Trust deed	Rs.100/-
6	Partnership deed	Rs.100/-

II (b). FIXED FEE FOR THE FOLLOWING DOCUMENTS:-

SL.NO.	DESCRIPTION	FEES

1	Acknowledgement	Rs.50/-
2	Receipt	Rs.50/-
3	Award	Rs.50/-
4	Cancellation	Rs.50/-
5	Divorce	Rs.50/-
6	Power of Attorney	Rs.50/-
7	Promissory note	Rs.50/-
8	Agreement	Rs.50/-

III. FOR PARTITION DEEDS :-

SL.NO.	DESCRIPTION	FEES
1	When the document involves not more than two schedule	Rs.200/-
2	When the document involves more than two schedules, fee for each schedule	Rs.100/-
3	Maximum fees	Rs.500/-

IV. FOR BUILDINGS:-

If the property involves building, additional fees for preparing Annexure 1A Statement:

Rs.100/- per 1A Statement.

Fee for Tamilnadu Marriage registration

Sr. No	Fee Description	Amount (in Rs)
1	For the Registration of a Marriage, if memorandam is presented for registration within a period of 90 days from the Date of Marriage	100
2	For the Registration of a Marriage, if memorandam is presented for registration within a further period of 60 days after the expiry of the period of 90 days	150
3	For the Registration of a Marriage, if memorandam is presented for registration after 150 days	1150
4	For a certified copy	10
5	For making a search	
	a) if the entry is of the current	15
	b) if the entry relates to any previous year or years (for each such year)	5
6	CD Fees	100
7	For a certified copy of an entry in Tamil Nadu Marriage Register (Per Page)	10

Fee for Special Marriage registration

Sr. No	Fee Description	Amount (in Rs)
1	For every notice of intended marriage or application for the registration of a marriage	3
2	For solemnizing or registering a marriage	10

3	For a certified copy of an entry in Special Marriage Register (Per Page)	2
4	For making a search	
	a) if the entry is of the current	0.5
	b) if the entry relates to any previous year or years (for each such year)	1
5	For solemnizing a marriage at any place outside the office of the Marriage officer in addition to the fee in entry 2	15
6	CD Fees (During Marriage solemnization/ Registration)	100

Fee for Christian Marriage registration

Sr. No	Fee Description	Amount (in Rs)
1	For a certified copy of an entry in Christian Marriage	10
2	For making a search	
	a) if the entry is of the current	10
	b) if the entry relates to any previous year or years (for each such year)	10
3	Application Fees (Court Fee Label)	10

Fee for Birth and Death registration

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Sr. No	Fee Description	Amount (in Rs)
1	Application Fees (Court Fees Stamp)	5
2	Search for a single entry in the first year for which the search is made	100
3	For every additional year for which the search is continued	100
4	For granting extract relating to each birth or death	200
5	For every additional copies of extract	200
6	For granting non availability certificate	100

Fee for Firm registration

Sr. No	Fee Description	Amount (in Rs)
1.	Filing of statement under section 58(Apply for registration)	200
2.	Filing of statement under section 60 (Change of address/firm name)	50
3.	For intimation under section 61(Closing and opening of branches)	50
4.	For intimation under section 62 (Change in name/address of the partners)	50
5.	For notice under section 63 (Dissolution /withdrawal of minor)	50
6.	Application under section 64 (Rectification of mistakes)	50

7.	Inspection of register of firms under sub section 2 of section 66 (For each Firm in the register)	25
8.	Inspection of document relating a firm under sub section 2 of section 66 (For all documents relating to one Firm)	50
9.	Copies from the register of firms	10

Fee for Chit fund registration

Sr. No	Fee Description	Amount (in Rs)
1	For the application for previous sanction to commence or conduct a chit under sub-section (2) of Section 4.	
	a) When the duration of the chit does not extend beyond a year	Rs.20/- per ticket or instalment whichever is higher subject to a minimum of Rs.500/-
	b) When the duration of the chit extends beyond a year-b) When the duration of the chit extends beyond a year-b) When the duration of the chit extends beyond a year-	
	(i)When the chit amount does not exceed Rs.5,000/-	Rs.30/- per ticket or instalment whichever is higher subject to a minimum of Rs.500/- Rs.30/- per ticket or instalment whichever is higher subject to a minimum of Rs.500/- Rs.30/- per ticket or instalment whichever is higher subject to a minimum of Rs.500/-
		Rs.50/-per ticket or instalment

	(2) When the chit amount exceeds Rs. 5,000/- but does not exceed Rs. 10,000/-	whichever is higher subject to a minimum of Rs.800/- Rs.50/-per ticket or instalment whichever is higher subject to a minimum of Rs.800/- Rs.50/-per ticket or instalment whichever is higher subject to a minimum of Rs.800/-
	(3) When the chit amount exceeds Rs.10,000/- but does not exceed Rs. 20,000/-	Rs.80/- per ticket or instalment whichever is higher subject to a minimum of Rs.1200/- Rs.80/- per ticket or instalment whichever is higher subject to a minimum of Rs.1200/- Rs.80/- per ticket or instalment whichever is higher subject to a minimum of Rs.1200/-
	(4) When the chit amount exceeds Rs.20,000/- but does not exceed Rs. 30,000/-	Rs.120/- per ticket or instalment whichever is higher subject to a minimum of Rs.1600/- Rs.120/- per ticket or instalment whichever is higher subject to a minimum of Rs.1600/- Rs.120/- per ticket or instalment whichever is higher subject to a minimum of Rs.1600/-
	(5) When the chit amount exceeds Rs.30,000/- but does not exceed Rs. 40,000/-	Rs.160/- per ticket or instalment whichever is higher subject to a minimum of Rs.2000/- Rs.160/- per ticket or instalment whichever is higher subject to a minimum of Rs.2000/- Rs.160/- per ticket or instalment whichever is higher subject to a minimum of Rs.2000/-
	(6) When the chit amount exceeds Rs.40,000/- but does not exceed Rs. 50,000/-	Rs.200/- per ticket or instalment whichever is higher subject to a minimum of Rs.2500/- Rs.200/- per ticket or instalment whichever is higher subject to a minimum of Rs.2500/- Rs.200/- per ticket or instalment whichever is higher subject to a minimum of Rs.2500/-

	(7) When the chit amount exceeds Rs. 50,000/- but does not exceed Rs. 1,00,000/-	Rs.250/- per ticket or instalment whichever is higher subject to a minimum of Rs.3000/- Rs.250/- per ticket or instalment whichever is higher subject to a minimum of Rs.3000/- Rs.250/- per ticket or instalment whichever is higher subject to a minimum of Rs.3000/-
	(8) When the chit amount exceeds Rs. 1,00,000/- but does not exceed Rs. 2,00,000/-	Rs.300/- per ticket or instalment whichever is higher subject to minimum of Rs.3500/- Rs.300/- per ticket or instalment whichever is higher subject to minimum of Rs.3500/- Rs.300/- per ticket or instalment whichever is higher subject to minimum of Rs.3500/-
	(9) When the Chit amount exceeds Rs.2,00,000/-	Rs.350/- per ticket or instalment whichever is higher subject to minimum of Rs.4000/- Rs.350/- per ticket or instalment whichever is higher subject to minimum of Rs.4000/- Rs.350/- per ticket or instalment whichever is higher subject to minimum of Rs.4000/-
2	For filing the chit agreement with the Registrar and the Registration of chit under Section 7	Rs. 100/-
3	For filing the declaration with the Registrar and the grant of a certificate of commencement under sub-Section (1) of Section 9 For filing the declaration with the Registrar and the grant of a certificate of commencement under sub-Section (1) of Section 9 For filing the declaration with the Registrar and the grant of a certificate of commencement under sub-Section (1) of Section 9	Rs. 60/-

4	For filing the certificate under sub-Section (2) of Section 10 -- (Form 7, Letter about Agreement copy furnished to the subscribers)	Rs. 50/-
5	For filing a copy of the minutes of the proceedings under Section 18.	Rs. 50/-
6	For filing the audited balance sheet under Section 24-	
	(a) When the aggregate chit amount of chits covered by the balance sheet does not exceed Rs.5,000/-	Rs. 200/-
	(b) When such amount exceeds Rs.5000/- but does not exceed Rs.10,000-	Rs. 500/-
	(c) When such amount exceeds Rs.10,000/- but does not exceed Rs.20,000/-	Rs. 800/-
	(d)When such amount exceeds Rs. 20,000/- but does not exceed Rs.30,000/-	Rs. 1000/-
	(e)When such amount exceeds Rs. 30,000/- but does not exceed Rs. 40,000/-	Rs. 1200/-
	(f)When such amount exceeds Rs. 40,000/-	Rs. 1500/-
7	For the application for extension of time for filing the declaration under sub-Section (3) of Section 7	Rs. 500/-
8	For the application to offer as security the immovable property under sub-rule (5) of rule 18-For the application to offer as security the immovable property under sub-	

	rule (5) of rule 18-	
	(i) situated outside the jurisdiction of the Registrar but within the State.	Rs. 400/-
	(ii) situated outside the State.	Rs. 1000/-
	(iii) for inspecting the immovable property offered as security under Section 20 to fix value of the property by the Deputy Registrar of chits.	Rs. 1000/-
9	for the application for permission to substitute the security during the currency of the chit under sub-Section (3) of Section 20.	Rs. 1000/-
10	for the application for the prior approval of the Registrar to open a new place of business under sub-Section (1) of Section 19.	Rs. 1000/-
11	for the application for extension of time to file copies of documents under Section 75.	Rs. 600/-
12	for the application to award compensation against frivolous or vexatious petition for winding up of chit under sub-section (1) of Section 58.	Rs. 250/-
13	For Filing a copy of each entry relating to the removal of defaulting subscriber under sub-section (3) of Section 28.	Rs. 100/-
14	For Filing a copy of each entry relating to the substitution of a subscriber under sub-section (2) of Section 29.	Rs. 100/-
	For Filing a copy of entry relating to transfer of the rights of Foreman	

15	under Section 37.	Rs. 100/-
16	For Filing a copy of entry, relating to transfer of non-prized subscriber"s right under Section 37.	Rs. 100/-
17	For Filing a copy of assent of all non- prized and unpaid prized subscribers for withdrawal of a foreman of chit under Section 41.	Rs. 100/-
18	For Filing a copy of consent of all non- prized and unpaid prized subscribers to the termination of Chit under Section 41.	Rs. 100/-
19	For application for winding up of Chit-	
	(a) When the chit amount does not exceed Rs.5,000/-	Rs. 400/-
	(b) When the chit amount exceeds Rs. 5,000/-	Rs. 800/-
20	For inspection of one or more records relating to a chit under Section 62 for each inspection.	Rs. 100/-
21	For every 100 words or part thereof of a copy or extract of the records relating to a chit furnished under Section 64.	Rs. 20/-

Fee for Society registration

Sr. No	Fee Description	Amount (in Rs)

1	For Registration of a society	4000
2	For filing of any document during the first financial year of the society.	200
3	For filing of any document from the second financial year of the society,-	
	a) when the annual receipt or expenditure of the society during the preceding financial year does not exceed one lakh rupees;	100
	b) when the annual receipt or expenditure of the society during the preceding financial year exceeds one lakh rupees but does not exceed five lakh rupees;	200
	c) when the annual receipt or expenditure of the society during the preceding financial year exceeds five lakh rupees but does not exceeds ten lakh rupees;	300
	d) when the annual receipt or expenditure of the society during the preceding financial year exceeds ten lakh rupees but does not exceed fifteen lakh rupees;	400
	e) when the annual receipt or expenditure of the society during the preceding financial year exceeds fifteen lakh rupees but does not exceed twenty lakh rupees;	500
	g) when the annual receipt or expenditure of the society during the preceding financial year exceeds twenty lakh rupees;	600
4	For every inspection of documents (whether one or more) in the custody of the registrar relating to one and the same society	400
5	For issue of certificate of registration or certificate of registration on change of name	500
6	For every copy or extract of any document in the custody of the registrar	20 - Per Page

7	For a search of documents referred to in items 4 to 6. if the year of registration of the society is not given in the application	200
8	For an appeal under sub section (5) or an application under sub section (6) of section 44 or for an appeal under sub section (1) of section 45	2000

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Quick Contact

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24640160

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"Bribe giving and receiving is an offence. Complaints about demand for bribe may be made in person or over phone to the directorate of Vigilance and Anti-corruption,

No.293, M.K.N.Road, Alandur, Chennai-16 or to the local Vigilance Office. Website: www.dvac.tn.gov.in"

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