

REGISTRATION DEPARTMENT

Master Login Creation Request Form (only one id)

Name of Govt. Bodies/Agencies/Banks/Financial Institutions	
Address	
User Name Will be allotted by Department in the name of Bank/Financial Institutions	
Name of the person & Designation(Going to use)	
Primary Official Email id(No gmail id)	
Secondary Official Email id(No gmail id)	
IFSC Code	
Document creation facility –Restricted to(if yes, mention SRO name)	
Primary Mobile Number	
Secondary Mobile Number	
Password	Welcome@123 (Can be changed at first time login)

Signature of the official going to use the Master login	Signature of Higher official(Govt. Bodies/Agencies/Banks/Financial Institutions)
Seal:	Seal:

Note:

1. Please provide this form in letter head of the Govt. Bodies/Agencies/Banks/Financial Institutions to this office in person.

2. Same scanned forms must be mailed to: edc1@tnreginet.net, igrchennai@tnreginet.net from official mail id of Banks/NBFC
3. Login credentials will be mailed in reply mail to the concerned institution. No need to visit this office again.
- 4. In case of Financial Institutions, please attach approval received from Government of India, RBI, etc., (User ids will not be given for Chit Funds)**
5. Please Attach Employee ID Proof
6. Please Attach Govt. issued ID Proof (Aadhaar, PAN Card, Voter id, etc.,)
7. Only one Master User id will be given by this office. Any number of Maker and Checker logins can be created using this master id.
8. If any banks want to create master id with SRO specific restriction for document creation kindly mention SRO name in the specific column