

O/o. Inspector General of Registration,
Chennai 600 028.

Circular

No.18523/I4/2019 Dated: 07.12.2020

Sub: Registration Department – Ease of doing business –
Implementation of District Level Business Reforms
Action Plan (BRAP) –Instructions issued – regarding.

Ref: 1.Government Letter No.1683/U1/2020-3
Dated 20.7.2020.

2. Inspector General of Registration Circular
No.20274/CS1/2019 Dated. 31.10.2020.

With reference to the above letters it is informed that the following facilities are also created in the online system regarding registration of Partnership Firm.

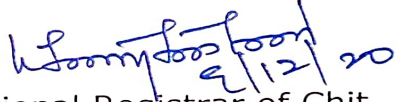
- Displaying information regarding procedure, Checklist of documents, fees etc.,
- Provision has been made
 - (i) for an applicant to submit application online
 - (ii) for an applicant to upload supporting documents
 - (iii) for an applicant to make payment of requisite fees
 - (iv) for an applicant to track the status of application
- Provision has been created for department officials to raise queries to applicants and applicant to respond to queries
- Provision has been created for an applicant to download the final digitally signed certificate.

Further,

- Department officials shall not ask the applicant to submit the application form and / or supporting documents and / or respond to queries in hard copy or any other form.
- There will be no physical touch points between the Department officials and the applicant during the entire application cycle.
- Applications and queries shall be processed only through the online system.
- The applications must be processed within the timelines defined under the Tamil Nadu Business Facilitation Act and Rules, 2017-2018.
- There is no need of submitting Memorandum of Agreement and Bye-law of the firm during the registration of Partnership Firm as per Indian Partnership Firms Act, 1932.

Sd/-07.12.2020
Inspector General of Registration

/By Order/


Additional Registrar of Chit


9/12/20

To

All Sub Registrars,
All District Registrars,
All Deputy Inspector General of Registration.

Copy to

1.The Secretary,
Commercial Taxes and Registration Department, Secretariat,
Chennai 600 009.

2.Tamil Nadu Industrial Guidance & Export Promotion Bureau,
19-A, Rukmani Lakshmi pathy Road, Egmore, Chennai -8.