DIRECTORATE OF TOWN AND COUNTRY PLANNING

Inspection Procedure – Planning Permission Application

The Deputy Director / Assistant Director will inspect the site and note the following details during inspection:

- Demarcation of site boundary.
- Width of abutting road/roads
- Qualifying width of road for 250m (Non High rise buildings exceeding 12m up to 18.30mheight)/500m(High rise building)
- Whether site lies Vacant or not.
- Profile of the existing building
- If construction commenced, stage of construction.
- Setbacks all-round and dimension of the building
- Surrounding activities in all direction.
- Passage details, if the site gains access through passage.
- Amenities available.

Higher Level Inspection for Non High Rise building

- Higher Level inspection by Assistant Director/ Planning Assistant/ Supervisor in case of Dwelling units exceeds 50nos and for Commercial /Industrial/Institution building with the floor area between7500 sq.m to 30,000 sq.m.
- If the Dwelling unit exceeds 100nos and for Commercial /Industrial/Institution building with the floor area more than 30,000sq.m and extent 1 hectare and above then Deputy Director will Super check to find the site suitability and exceed in 1 hectare.

Higher Level Inspection for High Rise building

- Higher Level inspection by Deputy Director / Assistant Director when the High rise building exceeding 30mts , but up to 60mts in height.
- Higher Level inspection by Deputy Director when the High rise building exceeding 60mts in height and extent 1 hectare and above.

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