OFFICE OF THE COMMISSIONER OF TOWN AND
COUNTRY PLANNING
807, ANNA SALAI, CHENNAI-600002

Roc No. 7935 /2015/ T Dated: .05.2019

Circular

Sub: Ease of Doing Business (EoDB) – Inspection Procedure, Checklist to be published in Website – Orders issued-Reg.

Ref: 1) D.O. from Principal Secretary to Government, Industries Department in Letter No.5579/MIB-2/2018 dated 10.04.2019 to Principal Secretary / Commissioner of Town and Country Planning (FAC)

2) Meeting held by the Chief Secretary to Government of Tamil Nadu on 'Business Reforms Action Plan 2019' on 21.05.2019

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In the references read above, the Industries Department has forwarded the Business Reforms Action Plan - 2019. The Government of India has made the implementation of 'Ease of Doing Business' for the Industrial applications received through 'Single Window' mandatory. The Guidance Bureau is coordinating and implementing the system. There are certain reforms suggested by the Department of Industrial Policy and Promotion (DIPP) in the reference above cited.

Reform Point No.30 in 'Ease of doing business' relates to site inspection wherein it is stated 'Publish Well Defined Inspection Procedure and Checklist' on the Website and 'Mandate that the inspection shall be limited to the Checklist' Reform Point No.32 Mandates that 'Online Submission of Inspection Report' is to be uploaded within 48 hours in the department.

Henceforth, it is hereby ordered that for all the Planning Permission Applications received in Directorate of Town and Country Planning, the Inspection Report shall be limited to the Checklist published and also the Inspection Report shall be uploaded online within 48 hours after completing the inspection.

This order takes immediate effect.

PRINCIPAL SECRETARY /
COMMISSIONER OF TOWN AND COUNTRY PLANNING

To

1. All Deputy Director/ Assistant Director of Regional Offices and
   All the Member Secretaries of Local Planning Authorities and New Town Development Authorities.

Copy to:

1. All Deputy Director/ Assistant Director of Head Office
2. All the Planning Assistants and Supervisors of Head Office

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DIRECTORATE OF TOWN AND COUNTRY PLANNING

Inspection Checklist

:

Site Status Information

Site Status :

Road Width Details (Abutting Road Width in Front of The Site)

Sr. No.	Corner 1	Corner 2	Name of the road

Status of Road :

Road Type :

Length of Qualifying Road Width :

Road Name :

Connectivity to Public Road :

Remarks on Road Width :

Passage Details

Passage Width :

Passage Length :

No. of plots served by the passage :

Passage Remarks :

Level of site

Level of site with reference to existing Road level :

Remarks on level of site :

Amenities

Drainage :

Water line :

Street light :

Remarks on available amenities :

Transmission Tower details :

Whether HT line passing through :

Whether LT line passing through :

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Distance from Quarry / Crusher / Burial Ground / Railways / EB Tower / Metro Rail Alignment/ Water Body- River /Channel/ Eri / Nallah/ Canal

Live Quarry / Crusher	:
Live burial Ground	:
Railways	:
EB Tower	:
Remarks on adjacent area of special characters	:
Metro Railways	:
Water Body- River /Channel/ Eri/ Nallah /Canal	:

CRZ Details

Whether site falls within CRZ area	:
Distance from Bay of Bengal	:
Distance from Coovum river	:
Distance from Adyar river	:
Distance from Buckingham Canal	:
Whether public road available between sea shore and site	:
Whether the existing road was formed prior to 1991 & maintained by Local Body	:

Surrounding details

North	:
South	:
East	:
West	:

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