DIRECTORATE OF TOWN AND COUNTRY PLANNING

807 Anna salai , Chennai - 600 002.

CHECK LIST FOR PLINTH LEVEL INSPECTION

(1)		Whether the construction completed up to Plinth Level	Yes /No
(2)		If yes, whether construction at plinth is as per the setback requirements in the approved plan	
	(I)	FSB	Yes /No
	(II)	SSB 1	Yes /No
5	(III)	SSB 2	Yes/No
	(iv)	RSB	Yes /No
(3)		Whether size of building at plinth stage is as per the approved plan	Yes /No

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COMPLETION CERTIFICATE INSPECTION CHECKLIST

CURRENT No.: Inspection Date & Time:

Approval details: Letter No. Dated:

No. of
floors No.
of Blocks
Usage

Sl. No.	Description	As on Site Inspection
1)	Name of the Applicant	
2)	Name of the Developer	
3)	Site Address	
4)	Inspection Plan (enclosed)	Yes / No
5)	No. of Floors / Blocks Usage of Building No. of dwelling Units	
6)	Stage of construction	
7)	Display Board erected	Yes / No
8)	Septic Tank with upflow filter/ No STP provided	Yes /
9)	Height of the building in case of MSB	
	a) Basement height (m)	
	b) Building height (m)	
	c) Total height (m)	
	d) Stilt Floor	
	i) Beam Bottom	
	ii) Roof Slab Bottom	

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10)	Set Back	
	Front FSB (m)	
	SSB (m)	
	SSB (m)	
	Rear RSB	
	(m) Block to Block	
	distance	
11)	Dimension of the Building	
	Length (m)	
	Width /Breadth (m)	
12)	Whether the building has been completed in all respects in case of commercial / office Building	Yes/No
13)	In case of residential buildings the following are completed	
a)	Terrace Floor with weathering course (with tiling)	Yes/No
b)	Lift Machine Room, OHT and Staircase Headroom	Yes/No
c)	External walls and windows installed	Yes/No
d)	Outer plastering of the building	Yes/No
e)	Internal partition walls	Yes/No
f)	Joinery (doors /windows, internal)	Yes/No
g)	Kitchen (cooking platform/modular kitchen)	Yes/No
i)	Electrical distribution boxes / Plumbing works	Yes/No
j)	No dowel rods left out in the building	Yes/No
k)	Sump for water storage	Yes/No
l)	Rainwater Harvesting	Yes/No
m)	Erection of Solar Voltic Panel 1/3rd of terrace	Yes/No
n)	STP with upflow filter	Yes/No
14)	Names(s) or person(s) present at The time of inspection	(NAME IN CAPITALS)

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