



ABSTRACT

Tamil Nadu Government Servants Conduct Rules, 1973 – Prescribing additional format to apply for grant/renewal of Passport – Instruction issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (A) DEPARTMENT

G.O.(Ms).No. 71

Dated : 02.07.2015.

மன்மத, ஆனி-17.

திருவள்ளூர்வராண்டு 2046.

READ:

1. G.O.(Ms).No.117, Personnel and Administrative Reforms (A) Department, dated 13.11.2014.
2. From the Joint Secretary (PSP) & Chief Passport Officer, Ministry of External Affairs, CPV Division, Government of India, New Delhi. Letter No.VI/401/01/05/2014, dated 26.05.2015.

ORDER:

As per rule 24-A of the Tamil Nadu Government Servants Conduct Rules, 1973 obtaining Identity Certificate and No Objection Certificate is necessary for the Government Servants to apply for grant/renewal of Passport.

2. In the letter second read above, Ministry of External Affairs, Government of India, in tune with the Government's objective of 'Minimum Government, Maximum Governance' and in order to simplify the procedure for issuance of Passport to Government Servants, Public Sector Undertakings/Autonomous body employees etc., who find it difficult to obtain Identity Certificate/ No objection Certificate from their department, have now decided to introduce a new feature which is termed as '**Prior Intimation**' letter to the Authority concerned by the Government Servants before submission of a Passport application.

3. As foreign travel has become very common and economically viable, more and more Government Servants are frequently travelling abroad either as tourists or to see their near and dear ones. Consequently, a large number of proposals to issue Identity Certificate and No Objection Certificate to apply for grant/renewal of Passport are received by the Government. Based on the instructions issued by the Government of

P.T.O.

India in the letter second read above, the Government have therefore now decided to introduce a new procedure which is termed as **Prior Intimation** to be submitted by all Government Servants while applying for grant/renewal of Passport in the format annexed with this order.

4. After submission of Passport application by the Government Servant, a copy of the Prior Intimation Letter shall be sent to the Authority concerned under which the Government Servant is working. In case the Authority concerned has any objection regarding issuance of Passport to the Government Servant, they shall revert back to concerned Regional Passport Office mentioning the details of such objection.

5. Necessary amendment to rule 24-A of the Tamil Nadu Government Servants Conduct Rules, 1973 will be issued separately.

(BY ORDER OF THE GOVERNOR)

P.W.C. DAVIDAR

PRINCIPAL SECRETARY TO GOVERNMENT.

To

All Secretaries to Government, Chennai-9.

All Departments of Secretariat, Chennai-9.

All Heads of the Department including District Collector / District Judges / District Magistrates.

The Secretary, Tamil Nadu Public Service Commission, Chennai-3.

The Registrar General, High Court of Madras, Chennai-104.

The Registrar, Madurai Bench of Madras High Court, Madurai.

The Personnel and Administrative Reforms (AR-II) Department, Chennai-9.
(to publish in the internet)

Copy to:

The Private Secretary to the Chief Secretary to Government, Chennai-9.

The Private Secretary to Principal Secretary to Government,

Personnel and Administrative Reforms Department, Chennai-9.

The Private Secretary to Principal Secretary to Government,

Personnel and Administrative Reforms (Training) Department, Chennai-9.

The Public (Special-A / Special-B) Department, Chennai-9.

The Public (SC) Department, Chennai-9.

All Sections/All Officers in Personnel and Administrative Reforms Department, Chennai-9.

SF/SC.

/Forwarded / By Order/

P. Kalaiselvi
02/07/2015
Section Officer.

21.7.15

ANNEXURE

Place

Date:

(To be addressed to the authority concerned with full postal address)

To,

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Tel.....

Fax.....

Email.....

Subject : Prior intimation for submission of Passport application.

Sir/Madam,

I hereby give prior intimation that I am applying for an ordinary Passport to Regional Passport Office.....

2. This is for your kind information and record.

Yours faithfully,

Signature (.....)

Name

Date of Birth.....

Designation

Name of Office where working.....

Address of Present office.....

Residential Address.....

//True Copy//

P. Lalaiselhi
02/07/2015
Section Officer

2.7.15