



TAMIL NADU GOVERNMENT GAZETTE

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Part III—Section 1(a)

General Statutory Rules, Notifications, Orders, Regulations, etc.,
issued by Secretariat Departments.

NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

LABOUR WELFARE AND SKILL DEVELOPMENT DEPARTMENT

Amendments to the Tamil Nadu Beedi and Cigar Workers (Conditions of Employment) Rules.

[G.O. Ms. No. 117, Labour Welfare and Skill Development (K2), 3rd September 2021,
ஆவணி 18, பிலவ, திருவள்ளூர் ஆண்டு-2052.]

No.SRO A-18/2021.— In exercise of the powers conferred by Section 44 of the Beedi and Cigar Workers (Conditions of Employment) Act, 1966 (Central Act 32 of 1966), the Governor of Tamil Nadu hereby makes the following Amendments to the Tamil Nadu Beedi and Cigar workers (Conditions of Employment) Rules, 1968, the draft of the same having been previously published, as required by sub-section (3) of Section 44 of the said Act.

AMENDMENTS

In the said rules.-

(1) in rule 26, sub-rule (2) shall be omitted;

(2) rule 28 shall be omitted;

(3) in rule 36,-

(i) for sub-rule (1), the following sub-rule shall be substituted, namely:-

"(1)(a) Every Employer Shall Maintain.-

(i) an Employee Register in Form No. XIX;

(ii) a Register of Employment in Form No. XX;

(iii) a Register of Wages in Form No. XXI; and

(iv) a Register of Leave and Social Security Benefits in Form No. XXII.

(b) The registers referred in clause (a) shall be maintained either electronically or manually.

(c) Where the registers referred in clause (a) are maintained in electronic form, the Lay-out and presentation of the register may be adjusted without changing the integrity, serial number and contents of the columns of the register.";

(ii) in sub-rule 2A,-

(a) clause (ii) shall be omitted;

(b) for clause (iii), the following clause shall be substituted, namely:-

"(iii) If an employee loses his Service Book the employer shall provide him with another copy thereof on payment of ten rupees, within three days from the date of receipt of an application to that effect and shall have entries made in it from the Employee Register in Form XIX. The cost of photograph of the employee to be affixed to the Service Book shall be met by the employer.";

(c) sub-rules (3) and (5) shall be omitted.

(4) Form Numbers "V", "VI", "VII", "XIII", "XIV-B", "XV" and "XVI" shall be omitted;

(5) after Form No. XVIII, the following Forms shall be added, namely:-

**“FORM No – XIX
EMPLOYEE REGISTER
[See sub-rule (I) of rule 36]**

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer:

Name of the Manager / Incharge:

License No:

Serial No.	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	Issue of Service Book			(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)
		Name of the employee	Employee Identity No.	Gender	Father / Spouse Name	Date of Birth	Date of entry into service	Category (Highly skilled / Skilled/ Semi-skilled / Unskilled)	Designation	Industrial worker / Home worker	Present Address	Permanent Address	Employees Provident Fund Number	ESI Corporation Number	Aadhaar Number	Date of issue to the employee	Date on which received for making entry and date on which returned	Date of receipt of application for duplicate copy and Date on which duplicate copy issued	Date on which completion of 480 days of service	Date on which made permanent	Period of Suspension if any	Bank A/c Number, Name of Bank, Branch (IFSC)	Photo	Mobile Number	Specimen Signature / Thumb Impression	Date of Exit	Reason for Exit	Remarks			

FORM No – XX

REGISTER OF EMPLOYMENT

[See sub-rule (1) of rule 36]

For the period from to

Name and Address of the Beedi and Cigar Establishment:

Festival Holidays Approval Proceedings No. and Date:

Name and Address of the Employer:

Approved Festival Holidays:

Name of the Manager/Incharge:

1	2	3	4	5

License No:

	(12)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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* Abbreviations to be used: H-Weekly Holiday FH – Festival Holiday NH – National Holiday EL – Earned Leave ML – Medical Leave

HW – Holidays with Wages MBL – Maternity Leave SH – Substituted Holidays SP – Suspension LOP – Loss of Pay

** Abbreviations to be used:- H- for holidays allowed W/D – for work on double wages W/H – for work with substituted holiday

‘N/E’ if not eligible for wages

FORM No - XXI

REGISTER OF WAGES

[See sub-rule (1) of rule 36]

Industrial Premises Home Workers

No. of employees

Young person

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer

Name of the Manager/Incharge:

License No:

Total number of persons employed:

Total number of men employed:

Total number of women employed:

Wage Period from to (Monthly / Fortnightly / Weekly / Daily / Piece Rated)

(1)	Serial No. in Employee Register	(2)	Name of the employee	(3)	Number of days worked	(4)	Basic Wage	(5)	Dearness Allowance	(6)	House Rent Allowance	(7)	Other Allowances (nature may be specified)	(8)	Overtime Wages	(9)	Leave Wages	(10)	Gross Wages	(11)	Provident Fund	(12)	Employees State Insurance	(13)	Labour Welfare Fund	(14)	Loss of Pay	(15)	Advance Paid	(16)	Advance recovery pending at the beginning of the month	(17)	Advance Recovered	(18)	Pending Recovery	(19)	Deduction imposed on Damages, Loss or Fines	(20)	Deduction recovery pending at beginning of the month	(21)	Deduction made on Damages, Loss or Fines	(22)	Pending Recovery	(23)	Any other Deductions	(24)	Total Deductions	(25)	Net Wages	(26)	Date of payment	(27)	Unpaid accumulations	(28)	Rate at which subsistence allowance calculated and amount paid	(29)	Receipt by Employee / Bank Transaction I.D. and Date
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FORM No – XXII

REGISTER OF LEAVE AND SOCIAL SECURITY BENEFITS.

[See sub-rule (1) of rule 36]

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer:

Name of the Manager/Incharge:

License No:

For the month of Year

Serial No. in Employee Register	(1)	(2)	(3)									
Name of the employee				Industrial Worker / Home Worker								
Earned Leave				Leave balance at the end of the month								
				Leave at the beginning of the month								
				Leave earned during the period								
				leave availed during the month								
Medical Leave				Leave balance at the end of the month								
				Leave at beginning of the month								
				Leave availed during the month								
				Leave balance at end of the month								
Other Leave				Leave at beginning of the month								
				Leave availed during the month								
				Leave balance at end of the month								
Maternity Benefits				Date of giving notice of pregnancy / delivery								
				Amount of Maternity benefit paid in advance, of expected delivery and Date of payment								
				Subsequent payment of maternity benefit and date of payment								
				Amount paid as Medical Bonus and Date of payment								
				Leave with Wages as per Section 9 or 10 under MB Act, 1961								
Gratuity Benefits				Whether nomination received from the employee								
				Amount paid as Gratuity in case of exit of the employee								

R. KIRLOSH KUMAR,
Secretary to Government.

HOME DEPARTMENT

Amendments to the Tamil Nadu Prison Rules, 1983.

[G.O. Ms. No.367, Home (Prison-IV), 3rd September 2021, ஆவணி 18, பிலவ, திருவள்ளூர் ஆண்டு-2052.]

No. SRO-A 19/2021.—In exercise of the powers conferred by Section 59 of the Prisons Act, 1894 (Central Act IX of 1894), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Prison Rules, 1983.

AMENDMENTS

In the said Rules,-

- (1) for rule 794, the following rule shall be substituted namely:-

"794. Open Air Prisons.- The following are the Open Air Prisons in the State namely:-

- (i) Chennai (attached to the Central Prison-I, Puzhal)
- (ii) Coimbatore (attached to the Central Prison, Coimbatore)
- (iii) Cuddalore (attached to the Central Prison, Cuddalore)
- (iv) Madurai (attached to the Central Prison, Madurai)
- (v) Palayamkottai (attached to the Central Prison)
- (vi) Purasadaidaiyappu in Sivagangai District
- (vii) Salem (attached to the Central Prison, Salem)
- (viii) Singanallur in Coimbatore District
- (ix) Trichy (attached to the Central Prison, Trichy)
- (x) Vellore (attached to the Central Prison, Vellore)

Explanation.- The above prisons are essentially in the nature of gardens annexed to the nearest Central Prison.";

- (2) in rule 797,-

- (a) for item (3), the following item shall be substituted, namely:-

"(3) Prisoners having any criminal case pending in a court."

- (b) items (9), (10) and (11) shall be omitted.

S.K. PRABAKAR,
Additional Chief Secretary to Government.