

From
Thiru.Dr.Alby John Varghese I.A.S.,
District collector,
Tiruvallur District,
Tiruvallur.

To
The Member Secretary,
Chennai Metropolitan Development
Authority,
Thalamuthu Natarajan Building,
No.1, Gandhi Irwin Road,
Egmore, Chennai – 600 008.

Rc.No.177344/2022/B3 Dated: 04.11.2022

Respected Sir,

Sub: Tiruvallur District - CMDA – e – Governance – Single Window Approval System – Online NOC integration with the department through Single Window Portal by Principal Secretary to Government, Housing and Urban Development Department – Held on 12.10.2022 and 02.11.2022 – Instruction issued – Details furnished - Reg.

Ref:

1. Meeting held on 12.10.2022 under the Chairmanship of Principal secretary, Letter No. Comp/e-Gov/7689/2021, dated 08.10.2022.
2. The Member Secretary, Chennai Metropolitan Development Authority, Letter No. Comp/e-Gov/7689/2021, dated : 01.11.2022.

&&&&&&&&

Kind attention is solicited to references cited.

In the reference 2th cited, it was instructed that the NOC issuing departments requested the details of the guidelines framed for issuance of NOC, details of the Nodal Officer assigned as the point of contact with the department and timeliness required for issuance of NOC for Single Window integration and the details of requirement for user credentials.

In this regard, as requested in the reference 2nd cited, the following details are submitted.

S.No	Details requested	Remarks
1.	The guidelines issued by the District Collector for granting NOC.	The guidelines issued in G.O.(Ms).No.79, Housing and Urban Development (UD4(3)) Department, dated: 04.05.2017 is following the issuance of Noc
2.	Nodal Officer of the Department	Tmt. Gayathri Subramani Additional Personal Assistant to Collector (Land) (I/c) Tiruvallur District.
3.	Timelines for issuing NOC	I. Timelines for issuing NOC is approximately 30 to 40 days after getting reports from the following officers 1. Tahsildar /Revenue Divisional Officer, 2. Block Development Officer 3. Public Works Department(Water Resources Department) 4. Assistant Director (Agriculture Department) 5. Assistant Director (Town and Country Planning). II. The Noc on the wet lands will be issued after completing the field inspection made by the District Collector.
4.	User credentials required	the user credentials are required as follows i) Initiator ii) Verifier iii) Approver

It is informed that the above guidelines are followed in the unplanned areas of the Tiruvallur District.

Yours Faithfully,
Sd/- Alby John Varghese
District Collector
Tiruvallur

//By Order//


Additional Personal Assistant
to Collector (Land) (I/c)
Tiruvallur District

