

**CHENNAI METROPOLITAN DEVELOPMENT
AUTHORITY (ADMINISTRATION DIVISION)**

Office Order No. 10/2024

30.12.2024

- Sub: Establishment - CMDA – RTI Act, 2005 – Nomination of Public Information Officers / Appellate Authorities for various Units / Divisions in CMDA – Revised Orders - Issued.
- Ref: 1. O.O. No. 12/2022, dated 30.09.2022.
2. Proc.No. E1/13045/2017, dated 26.03.2024.
3. G.O.(Ms.) No.130, Housing & Urban Development (UD3(2)) Department, dated 15.07.2024.
4. Note dated 06.12.2024 from RT & Appeal Division, CMDA.
5. Note dated 17.12.2024 from Legal Division, CMDA.
6. Note Orders of MS at E-file Note No.4, dated 28.12.2024.

Based on the G.O.(Ms.) No.130, issued by Housing & Urban Development (UD3(2)) Department, dated 15.07.2024, partial modifications have been made to the Office Order in the reference 1st read above.

2. The posts of Law Officer in the Legal Division and Personnel Managers in Administration Division/ADU/CW have been surrendered as per the 2nd reference cited, and as such, these posts will no longer exist. Hence, the corresponding Superintendents in the respective Divisions have been nominated as Public Information Officers as follows:

S.No	Name of the Division	Public Information Officer	Appellate Authority
1.	Administration Division (Bills & Establishment)	Superintendent	Administrative Officer
2.	Area Development Unit (Bills & Establishment)	Superintendent	Administrative Officer
3.	Construction Wing (Bills & Establishment)	Superintendent	Administrative Officer
4.	Legal Division	Superintendent	Senior Law Officer
5.	RT & Appeal Division	Assistant Planner	Senior Planner

3. There is no change in the other conditions and instructions as stipulated in Office Order and Proceeding cited in the reference 1st & 2nd read above and the same shall strictly be adhered to.

4. All the petitions under RTI Act should be received by Grievance Cell, the file must be created and sent to various divisions. The reply should be sent to the petitioner by the concerned Public Information Officers and the file should be returned to Grievance Cell and maintained by them. The Administrative Officer - Grievance shall monitor the pending disposal of RTI petitions.

5. This order takes immediate effect.

Sd/- T. ARIVALAGAN,
ADMINISTRATIVE OFFICER,
For MEMBER-SECRETARY.

//TRUE COPY // FORWARDED // BY ORDER //

M. K. Srinivas
30/12/24
SUPERINTENDENT

AN
30/12/24

To:

1. The Senior Planner,
RT & Appeal Division.
2. The Administrative Officer (Main),
(Bills & Establishment).
3. The Administrative Officer,
Area Development Unit,
(Bills & Establishment).
4. The Administrative Officer,
Construction Wing,
(Bills & Establishment).
5. The Senior Law Officer,
Legal Division.
6. The Concerned individuals.

Copy to:

PC to VC
PC to MS
PC to CEO
PC to SLO
Grievance Cell
SA to make necessary updation
Stock File / Spare